



August 7, 2019



REGIONAL MEMORANDUM

No. 426, s. 2019

MADRASAH EDUCATION PROGRAM (MEP) REGIONAL ANNUAL CONFERENCE

TO: School Division Superintendents
CID Chiefs
Division ALIVE Coordinators
This Region

1. The Department of Education Caraga Regional Office through the Curriculum and Learning Management Division (CLMD) shall conduct the Madrasah Education Program Regional Annual Conference at **VCDU Prince Hotel, Butuan City on September 19-20, 2019.**
2. The activity aims to ensure effective implementation, monitoring, and evaluation of Madrasah Education Program. Specifically, it aims to:
 - a. Discuss vital issues in the implementation of the program.
 - b. Review the policy guidelines in the implementation of MEP;
 - c. Gather effective and promising practices in the implementation of Arabic Language and Islamic Values Education (ALIVE); and
 - d. Finalize the guidelines and tools for monitoring and evaluation, provision of technical assistance and policy implementation.
3. The participants to this two-day conference are the CLMD Chief, Regional and Division ALIVE Coordinators (RAC/DAC), Public Schools District Supervisors (PSDs) and Principals of schools implementing Arabic Language and Islamic Values Education (ALIVE). Furthermore, a representative from each implementing SDO is expected to deliver a presentation on the highlights/accomplishments, initiatives, proposed activities, issues and concerns in the implementation of MEP. Participants are expected to bring laptop, portable WiFi, updated data on learners and asatidz, approved class program for SY 2019-2020, 2019 MEP Action Plan, and activity proposals for FY 2019. Please see **Enclosure 1** for the breakdown of participants per division, **Enclosure 2** for the Guidelines for preparing the Presentations, and **Enclosure 3** for the Indicative Program of Activities.
4. SDOs implementing the Madrasah Education Program are requested to submit the **Confirmed List of Participants** using the template in **Enclosure 4** on or before **August 30, 2019.** Furthermore, all participants are expected to register online at <https://bit.ly/MEP-RAC2019> on or before **September 6, 2019.** Clear copy of the approved Travel Authority must be uploaded online upon registration. The online registration as well as the complete attendance during the conference will serve as basis for the issuance of the Certificates of Appearance and Participation.

CLMD/rgjy
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5. Regional Management Team (RMT) and Resource Speakers/Facilitators are expected to arrive at the venue on **Day 0- September 18, 2019, 2:00 P.M. for the Pre-Work Conference**. List of RMT and Resource Speakers are found in Enclosure 5. All participants are advised to strictly adhere to the following schedule for check-in and -out, first and last meal.

	Check-in	Check-out	First Meal	Last Meal
Regional Management Team and Resource Speakers/Facilitators	Day 0 – September 18, 2019 2:00 P.M.	Day 2- September 20, 2019; 12:00 P.M.	Dinner of September 18, 2019	Packed Dinner on September 20, 2019
All other Participants	Day 1- September 19, 2019 8:00 A.M.	Day 2- September 20, 2019; 12:00 P.M.	Breakfast of September 19, 2019	Packed Dinner on September 20, 2019

6. The board and lodging, training materials and conference kit of participants shall be charged against 2018 MEP Funds, while the travelling expenses and per diems shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this Memorandum is highly desired.


FRANCIS CESAR B. BRINGAS
Schools Division Superintendent
Officer-In-Charge
Office of the Regional Director

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Enclosure 1 to Regional Memorandum No. ____, s. 2019

**BREAKDOWN OF PARTICIPANTS TO THE MADRASAH EDUCATION PROGRAM (MEP)
REGIONAL ANNUAL CONFERENCE**
September 19-20, 2019
VCDU Prince Hotel, Butuan City

Division/Station	No. of Participants			
	School Principal	PSDS	DAC	TOTAL
Agusan del Norte	4	1	1	6
Agusan del Sur	6	1	1	8
Bayugan City	1	1	1	3
Bislig City	3	1	1	5
Butuan City	2	1	1	4
Cabadbaran City	1	1	1	3
Siargao	1	1	1	3
Surigao City	3	1	1	5
Surigao del Norte	2	1	1	4
Surigao del Sur	4	1	1	6
Tandag City	6	1	1	8
Regional Office				
CLMD				2
QAD				1
ORD/OARD				2
TOTAL	33	11	11	60

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Enclosure No. 2 to Regional Memorandum No. ____, s. 2019

GUIDELINES FOR PREPARING THE PRESENTATIONS
MADRASAH EDUCATION PROGRAM (MEP) REGIONAL ANNUAL CONFERENCE
September 19-20, 2019
VCDU Prince Hotel, Butuan City

1. Each presenter is strictly given a maximum of 5 minutes to present.
2. The presentation shall strictly adhere to the following areas: 3-year comparative Data on ALIVE (learners and asatidz), highlights/accomplishments, initiatives, FY 2019 Action Plan, FY 2019 proposed activities, and issues and concerns in the implementation of Arabic Language and Islamic Values Education (ALIVE).
3. Use only the Official DepEd template for PowerPoint presentation (white background with blue header and footer).
4. There should only be 7 to 9 lines per slides.
5. Use Sans Serif fonts (Arial, Calibri, etc.)
 - Title: 36 to 44 points
 - Body: 28 to 32 points
 - Minimum font size: 24 points
6. Make the PowerPoint presentation simple. Refrain from unnecessary graphics, effects, animations, and transitions which may distract the audience's attention.
7. Do not use pixelated pictures/graphs/graphics.
8. PowerPoint presentations shall be submitted via Google Drive at <https://https.bit.ly/MEP-RACFiles> using the Filename format: **Division_MEP-RAC2019** on or before **September 9, 2019**.

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MADRASAH EDUCATION PROGRAM (MEP) REGIONAL ANNUAL CONFERENCE

September 19-20, 2019
VCDU Prince Hotel, Butuan City

Objectives: At the end of the activity, the participants are expected to:

- a. Discuss vital issues in the implementation of the program.
- b. Review the policy guidelines in the implementation of MEP;
- c. Gather effective and promising practices in the implementation of Arabic Language and Islamic Values Education (ALIVE); and
- d. Finalize the guidelines and tools for monitoring and evaluation, provision of technical assistance and policy implementation.

Time	Day 1-September 26	Day 2-September 27
7:00 A.M. – 8:00 A.M.	Arrival & Registration of Participants	Breakfast
8:00 A.M. – 8:15 A.M.		Management of Learning
8:00 A.M. – 9:00 A.M.		School Visit to MEP Implementing Schools of Butuan City Division (Ong Yiu CES & JT Domingo CES)
9:00 A.M. – 9:30 A.M.	Opening Program/Preliminaries (Pre-Assessment)	
9:30 A.M. – 9:45 A.M.	Neural Break	Neural Break
9:45 A.M. – 10:30 A.M.	Understanding Islam & Muslims	Presentation of Regional MEP Profile and Accomplishments
	ALSON A. JULIUS Tandag City Division	RHEA J. YPARRAGUIRRE Regional ALIVE Coordinator
10:30 A.M. – 12:00 P.M	The ALIVE Curriculum HAMDANIE A. PANGANDAG Surigao del Sur Division	Division Presentation on the implementation of Arabic Language and Islamic Values Education (ALIVE)
12:00 – 1:00 P.M.	Lunch Break	OPEN FORUM Lunch Break



Time	Day 1-September 26	Day 2-September 27
1:00 P.M. – 2:00 P.M.	Review on D.O. No. 41, s. 2017: Policy Guidelines on the Madrasah Education in the K to 12 Basic Education Program	Presentation of the Draft Regional MEP Implementation Monitoring and Evaluation Tool
2:00 P.M. – 3:00 P.M.	DR. MARIE FE C. DULTRA EPS/DAC, Cabadbaran City	EGY I. JUMADLA Division ALIVE Coordinator, Tandag City
3:00 P.M. – 3:15 P.M.	Neural Break	Critiquing & Finalization of the Regional MEP Implementation M & E Tool
3:15 P.M. – 4:00 P.M.	Review on D.O. No. 58, s. 2016: Implementing Guidelines on the Utilization of Fund for Madrasah Education Program	Neural Break
4:00 P.M. – 5:00 P.M.	RHEA J. YPARRAGUIRRE EPS/Regional ALIVE Coordinator	Post-Assessment
5:30 – 7:00 P.M.	Dinner	Closing Program
Expected Outputs	KSAs in understanding Islam & Muslims, ALIVE Curriculum, & MEP Implementing Guidelines	Home Sweet Home
		Gather effective & promising practices in the implementation of Madrasah Education Program & finalize M & E Tool



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Enclosure No. 4 to Regional Memorandum No. 426, s. 2019

MADRASAH EDUCATION PROGRAM (MEP) REGIONAL ANNUAL CONFERENCE
September 19-20, 2019
VCDU Prince Hotel, Butuan City

CONFIRMED LIST OF PARTICIPANTS

Division: _____ Total No. of Participants: _____

Name of Participant	Position/Designation	Office/School	E-mail Address	Contact Nos.

Prepared by:

Recommended for Approval:

Signature over Printed Name of
Division ALIVE Coordinator

Signature over Printed Name of
CID Chief

Approved:

Signature over Printed Name of
Schools Division Superintendent

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Enclosure 5 to Regional Memorandum No. 426, s. 2019

MADRASAH EDUCATION PROGRAM (MEP) REGIONAL ANNUAL CONFERENCE
September 19-20, 2019
VCDU Prince Hotel, Butuan City

LIST OF REGIONAL MANAGEMENT TEAM & RESOURCE SPEAKERS/FACILITATORS

Name of Participant	Position/Designation	Office/Station
Isidro M. Biol, Jr.	Chief, CLMD	Regional Office
Rhea J. Yparraguirre	EPS, Regional ALIVE Coordinator	Regional Office
Marie Fe C. Dultra	EPS, Division ALIVE Coordinator	SDO-Cabadbaran City
Egy I. Jumadla	EPS, Division ALIVE Coordinator	SDO-Tandag City
Reynaldo A. Encarguez	EPS, Division ALIVE Coordinator	SDO-Butuan City
Alson A. Julius	Teacher I/ALIVE Teacher	JPENHS, Tandag City
Hamdanie A. Pangandag	Teacher I/ALIVE Teacher	Madrid CES, SDS

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