



Republic of the Philippines
Department of Education
Region XIII Caraga
Butuan City

TV: 2018-07-2816



July 23, 2018



REGIONAL MEMORANDUM
No. 387, s. 2018

**CONVERGENCE MEETING OF REGIONAL AND DIVISION HUMAN RESOURCE
DEVELOPMENT (HRD) PERSONNEL FOR SECOND QUARTER**

To: **SCHOOLS DIVISION SUPERINTENDENTS**
This Region

1. There will be a **Convergence Meeting of Regional and Division Human Resource Development (HRD) Personnel for Second Quarter** on July 31, 2018 at Rosarios Restaurant, J. Rosales Ave., Butuan City.
2. The objectives of this one-day activity are to:
 - a. enable participants to report their second quarter accomplishments in line with their Key Result Areas;
 - b. identify hindering factors in the HRD processes as an account for the provision of technical assistance;
 - c. showcase best practices in operationalizing HRD processes in the respective offices;
 - d. discuss the implementing and monitoring guidelines for the Application Projects of School Heads and Supervisors; and
 - e. allow the participants to express queries and concerns regarding HRD-related work in the department.
3. Participants identified in Enclosure No. 1 are directed to prioritize attending this activity.
4. SDOs are required to prepare inputs for their 2nd quarter accomplishments and shall bring their own laptop, pocket wifi, and extension wire.
5. Expenses incurred during this activity are chargeable against the Regional MOOE funds, while the travel, per diem, and incidental expenses of the participants are chargeable against local funds, subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum to all concerned is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director

Incl.: As stated
Reference: None

To be indicated in the PERPETUAL INDEX under the following subjects:

ACCOMPLISHMENTS

CONVERGENCE

HUMAN RESOURCE

MEETINGS

**PARTICIPANTS TO CONVERGENCE MEETING OF REGIONAL
AND DIVISION HUMAN RESOUCRE DEVELOPMENT (HRD)
PERSONNEL FOR SECOND QUARTER**

DIVISION	PARTICIPANTS	NUMBER OF PARTICIPANTS
Agusan del Norte	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Agusan del Sur	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Bayugan	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Bislig	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Butuan	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Cabadbaran	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Dinagat	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Siargao	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Surigao City	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Surigao del Norte	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Surigao del Sur	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
Tandag	1 SGOD Chief, 1 CID Chief, 1 SEPS/EPS II	3
RO	HRDD Staff	8
TOTAL		44