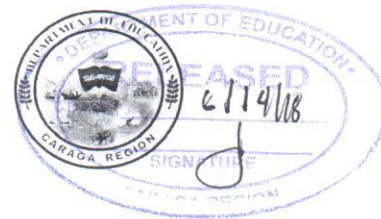




Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Region XIII
Butuan City



June 13, 2018

REGIONAL MEMORANDUM:

No. 314, s., 2018

**MONTHLY COORDINATION MEETING OF DEPED ENGINEERS ON
CONSTRUCTION AND REPAIR OF SCHOOL BUILDINGS UNDER BASIC
EDUCATION FACILITIES FUND**

To: School Division Superintendents
Division Engineers
DepEd Project Engineers
Physical Facilities Coordinators
This Region

1. In view of the fast tracking of the repair and construction of school buildings, a coordination meeting between DepEd engineers shall be conducted on June 20-22, 2018 in O's Landing Resort, Britania Islands, San Agustin, Surigao del Sur.
2. This activity shall be participated in by the Region and Division Engineers, DepEd Project Engineers, Physical Facilities Coordinators, Engineers from the Education Facilities Division Central Office and ESSD Personnel as secretariat.
3. Participants of these meeting are required to prepare soft copies of the project status which will be presented during the meeting. Templates provided by the Central Office will be used in the reporting.
4. Food and accommodation are chargeable against regional funds while the transportation expenses is chargeable against the Division MOOE, subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination and compliance of this memorandum are highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director