



May 4, 2017

REGIONAL MEMORANDUM

No. 247, s. 2018



**REGIONAL TRAINING OF GRADE 7 TEACHERS ON CRITICAL CONTENT
FOR MUSIC AND ARTS**

To: Schools Division Superintendents
CID Chiefs
Division MAPEH Coordinators
Public Secondary School Heads
This Region

1. The Regional Mass Training of Grade 7 Teachers on Critical Content for Music and Arts shall be conducted on May 16-22, 2018 (venue to be announced in a Regional Advisory).
2. The said training aims to achieve the following objectives:
 - a. provide teachers with comprehensive training on the techniques and pedagogical skills in teaching Grade 7 Music and Arts;
 - b. equip the teachers the capability to produce creative outputs, organize performances and create exhibits, including ways of providing artistic guidance towards the expected outputs of their students; and
 - c. enable teachers to develop desirable attitudes in teaching Music and Arts.
3. Participants to this training are the Grade 7 teachers who are handling Music and Arts of every division.

Allocation of slots per Division

Division	No. of Teachers	No. of Trainers	Total
Agusan del Norte	14	2	16
Agusan del Sur	14		14
Bayugan City	12		12
Bislig City	12		12
Butuan City	13	1	14
Cabadbaran City	12		12
Dinagat	12		12
Siargao	13		13
Surigao City	13		13
Surigao del Norte	14		14
Surigao del Sur	13	1	14
Tandag City	13		13
RO		2	2
Sub-total	155	6	161

4. All CID Chiefs are required to attend the opening program on May 16, 2018 at 1:00 p.m.
5. All Schools Division Offices must submit the list of Grade 7 Music & Arts teachers via email at caraga@deped.gov.ph or jchoniemo@gmail.com in excel file not later than May 11, 2018 following the template below.

LIST OF GRADE 7 Music & Arts TEACHERS

Division: _____

Total No. of Teachers: _____

NAME	SEX	DISIGNATION	SCHOOL

Prepared by: _____

Approved by: _____

Division MAPEH Supervisor/Coordinator

Schools Division Superintendent

6. The participants are requested to observe the following instructions:
- Participants are expected to register on Day 1, May 16, 2018, Wednesday at the venue (to be announced later) at 7:00 a.m.-12:00 noon with their Travel Authority and the opening program will start at 1:00 p.m. Breakfast will be served as first meal of the same date and last meal is dinner on the last day;
 - Only those who are officially registered could be accommodated;
 - Participants are advised to bring their own laptop, pocket wifi, extension cord and head dress/accessories to be used for other training related activities;
 - Participants are required to attend the sessions on time wearing proper attire and observe proper decorum throughout the duration of the training;
 - Replacement of participants, representation, substitution, and or absence for valid reason should be indorsed duly by the Schools Division Superintendent. Only those who will complete the (56) hours attendance of the training will be given a certificate of participation and appearance; and
 - Participants with health concerns or maintenance shall bring with them their medicine sufficient for the entire duration of the training.
 - Pregnant teachers who are in high risk condition are not permitted to attend the rigid training.
7. The teacher participants and trainers/facilitators shall be entitled seven (7) days service credits in accordance with DepEd Order (DO) No.53, 2003 entitled: Updated Guidelines on Grant of Vacation Service Credits to Teachers. On the other hand, non-teaching personnel including the management staff, QAME Monitors, and Process Observers shall be provided with 3 days Compensatory Time-Off (CTO) as per Civil Service Commission (CSC) and Department of Budget and Management (DBM) Joint Circular No. 2, s. 2004 on Non-Monetary Remunerations for Overtime Services Rendered.
8. Food, accommodation, supplies and materials of the participants and trainers shall be charged against the Training Funds. Food and accommodation and travel expenses of the management staff/QAME, POA shall be charged to the local funds. While travel expenses of the participants shall be charged against School MOOE Funds subject to the usual accounting and auditing rules and regulations.

9. For further inquiry, please contact Josephine Chonie M. Obseñares, the Regional Education Program Supervisor in Music/Araling Panlipunan, CLMD, DepEd Caraga at telephone no. 342- 8207 loc. 123 / 09079266963.

10. Immediate dissemination and of this Memorandum is desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director

Encl.: As stated

References: DM-CI-2018-000087 & 00088

To be indicated in the Perpetual Index under the following subjects:

CRITICAL CONTENT

MUSIC & ARTS

GRADE 7 TEACHERS

TRAINING OF TRAINERS

clmd09/jcmo

05/4/18

**FACILITATORS, QAME, POA AND MANAGEMENT STAFF OF THE REGIONAL TRAINING OF GRADE 7
TEACHERS ON CRITICAL CONTENTFOR MUSIC AND ARTS**

FACILITATORS

NAME	DESIGNATION	SCHOOL/DIVISION
MUSIC		
1. Janeth Lagare	SST II	Buenavista NHS -ADN
2. Josephine Chonie M. Obsenares	EPS	RO- CLMD
ARTS		
4. Emman Galinato	SST III	ANHS - Butuan
5. Leo Cosmiano	SST III	Cantilan NHS - SDS
6. Alwin Musa	SST III	Magallanes NHS - ADN

POA

NAME	DESIGNATION	SCHOOL/DIVISION
1. Abigail Gerong	EPS	ADN
2. Anabelle S. Chan	EPS	Butuan
3. Paulita L. Vernal	EPS	SDN

REGIONAL MANAGEMENT TEAM

Over-all Team Leader	Dr. Beatriz G. Torno, CESO IV
Asst. Team Leader	Dr. Fidela M. Rosas, CESO V
CLMD Chief/Program Manager	Dr. Isidro M. Biol, Jr.
HRDD Chief	Dr. Flordelisa R. Dalin
QAD Chief	Dr. Gilbert L. Gayrama
Admin Chief	Raul L. Orozco
Finance Chief	Fe L. Alegado
CID Chief - Butuan	Dr. Bebelyn C. Corvera
Regional MAPEH Supervisor	Bernard C. Abellana
Regional Music Coordinator	Josephine Chonie M. Obseñares
Secretariat	Lorelei L. Godinez -BCSPED -Butuan
	Maryjane Aquino -BCES -Butuan
	Judith B. Monteveros- BCSPED -Butuan
Nurse	Cecilia B. Nuer Nurse I -Butuan
QAME	Dr. Marigold C. Silao / Dr. Jesus Nono
Documentation/ICT	Felix A. Timoteo Binuangan ES -ADN
	Salve Luego SNNHS-SND
	Pedro A. Tecson
Accompanist	Renato M. Felias ANHS SPA-Butuan
Food/Accommodation	Dr. Elizabeth A. Bautista
Training Kits and Materials	Melissa Peral
	Nestor -Driver

TRAINING MATRIX
REGIONAL TRAINING OF TEACHERS ON CRITICAL CONTENT FOR GRADE 7 MUSIC and ARTS
 May 16-22, 2018

GROUP A

TIME	Wednesday-May 16, 2018	Thursday-May 17, 2018	Friday-May 18, 2018	Saturday- May 19, 2018	Sunday- May 20, 2018	Monday 21, 2018	Tuesday-May 22, 2018
6:00-7:30			B	R	E	A	T
7:30-8:00		MOL	MOL	MOL	MOL	MOL	MOL
8:00-8:30	Arrival of Participants	Rhythm	Painting & Weaving Art Appreciation & Critiques	Sculpture & Architecture	Harmony	English Proficiency Pre-Test	English Proficiency
8:30-9:00	Registration	Tempo			Texture	English Proficiency	English Proficiency
9:00-9:30	And	JANETH	EMMAN	ALWIN	OBSENARES	English Proficiency	English Proficiency
9:30-10:00	Billinging					English Proficiency	English Proficiency
10:00-10:30						English Proficiency	English Proficiency
10:30-11:00						English Proficiency	English Proficiency
11:00-11:30						English Proficiency	English Proficiency
11:30-12:00						English Proficiency	English Proficiency
12:00-12:30			L	U	N	C	H
12:30-1:00							
1:00-1:30	Opening Program & Mechanics of the Workshop	Theater Forms	Melody & Form	Dynamics	Elements & Principles of Arts & Basic Drawing	English Proficiency	Closing Program
1:30-2:00						English Proficiency	Closing Program
2:00-2:30						English Proficiency	Closing Program
2:30-3:00						English Proficiency	Closing Program
3:00-3:30						English Proficiency	Closing Program
3:30-4:00		ALWIN	OBSENARES	JANETH	LEO	English Proficiency	Clearing House
4:00-4:30	MUSIC & ARTS Pre-Test				MUSIC & ARTS Post-Test		
4:30-5:00							
5:00-5:30							
5:30-6:00			D	I	N	N	E
			R	E	R		



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Region XIII
J. Rosales Ave., Butuan City



TRAINING MATRIX

REGIONAL TRAINING OF TEACHERS ON CRITICAL CONTENT FOR GRADE 7 MUSIC AND ARTS

May 16-22, 2018

GROUP C

		Wednesday-May 16, 2018		Thursday-May 17, 2018		Friday-May 18, 2018		Saturday- May 19, 2018		Sunday- May 20, 2018		Monday 21, 2018		Tuesday-May 22, 2018									
TIME																							
6:00-7:30	Arrival of Participants Registration And Billing			B		R		E		A		K		F		A		S		T			
7:30-8:00		MOL		MOL																MOL		English Proficiency Pre-Test	
8:00-8:30																						English Proficiency	
8:30-9:00																						English Proficiency	
9:00-9:30																						English Proficiency	
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5:30-6:00																							

CARAGA



Republic of the Philippines
DEPARTMENT OF EDUCATION
Meralco Avenue cor. St. Paul St., Pasig City
Philippines 1600

BUDGET DIVISION
FINANCE SERVICE



SUB-ALLOTMENT RELEASE ORDER

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: 310500100001000 - Current Appropriations Human resource development for personnel in schools and learning centers		REFERENCE: FY 2018 GAA dated 12/29/17	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-18-2499
FUND CODE: 101101		AGENCY CODE: A0699	LEGAL BASIS: Republic Act No. 10964 - FY 2018 GAA
DATE: 28-Mar-18		FISCAL YEAR: FY 2018	
PURPOSE: <i>To cover expenses in connection with the conduct of the National Training of Trainers (NTOT) on Critical Content across Learning Areas (Science, Mathematics, English, Filipino & Music and Arts).</i>			
To: The Regional Director DepED - CARAGA Butuan City			Region : 13
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	36,034,800.00
AMOUNT IN WORDS: *** Thirty Six Million Thirty Four Thousand Eight Hundred Pesos Only ***			Total: 36,034,800.00
NOTE: The allotment herein sub-allotted is valid for obligation until December 31, 2018.			

The above sub-allotments have been made available for expenditures of the Region/Division/School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing

CERTIFIED CORRECT:

RECOMMENDING APPROVAL:

APPROVED:

SILVANO C. BRIONES
Supervising Administrative Officer
OIC, Budget Division

ARMANDO C. RUIZ
Chief Administrative Officer
OIC, Office of the Director IV, Finance Service

ANNALYN M. SEVILLA
Undersecretary
Office of the Sec. for Finance - BPM