



Republic of the Philippines
Department Of Education
Caraga Region XIII
J.P. Rosales Ave., Butuan City



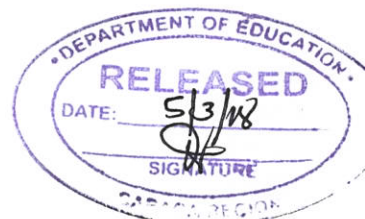
April 27, 2018

REGIONAL MEMORANDUM

No. 237, s. 2018

SUBMISSION OF REPORTS ON THE STATUS OF DISTRIBUTION FUNDS

**To: Schools Division Superintendents
CID Chiefs
Finance/Budget Officers
LRMDS supervisors
Supply Officers
This Region**



1. In accordance with DepEd Memorandum –CI-2018-00129 re Submission of Reports on the Status of Distribution Funds dated April 20, 2018, the Schools Division Offices (SDOs) are hereby directed to submit status report on the distribution funds downloaded to the SDOs in May 2017 (Batch 1) and July 2017 (Batch). The said amount is intended to subsidize the actual expenses in the distribution/delivery of the following centrally—procured learning resources from the SDOs to the recipient elementary, secondary, or senior high schools.

2. Details of the downloaded funds can be referred to in the following table:

Batch 1	Batch 2
• Grade 1 (Math, Filipino, EsP, Ap, and MTB-MLE) • Grade 5 (9 subject areas) • Grade 6 (8 subject areas) • SHS (Batch 2)	• Grade 1 (MAPEH) • Grade 7 (Math, AP, and English) • Grade 3 (8 subject areas) • Grade 9 (8 subject areas) • Grade 6 (Araling Panlipunan) • Kindergarten Activity Sheets • Grade 1 Activity Sheets • ALIVE Madrasah Materials • SHS (Batch 3)

3. Schools Division offices shall submit Certification on the **Utilization of Distribution Funds** in coordination with and assistance of the Division Accountant/Budget Officer. However, if funds were not utilized, **Certification of Unutilized Funds**, duly signed by the Division Accountant and approved by the Schools Division Superintendent (SDS) shall be submitted. The said report shall be the basis of the BLR for the preparation of the distribution funds for FY 2018.
4. Completed report shall be emailed to blr.lrpd@deped.gov.ph on or before April 30, 2018.
5. For your guidance and strict compliance.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director

Encl.: As stated

Reference: DM–CI-2018-00129 dated April 20, 2018

To be indicated in the Perpetual Index under the following subjects:

DELIVERY

ALLOCATION

LEARNING RESOURCES

STATUS REPORT



Republic of the Philippines
Department of Education
DepEd Complex, Marikina Avenue, Pasig City, Philippines
Direct Line: (632) 633-7202/687-4146 Fax: (632) 631-5057
E-mail: lornaadino@deped.gov.ph Website: www.deped.gov.ph



350907

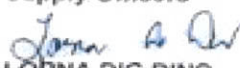
Undersecretary for Curriculum and Instruction

DM-CI-2018-00119

MEMORANDUM

TO : ALL REGIONAL DIRECTORS

ATTENTION : All Schools Division Superintendents
CLMD Chiefs
Finance/Budget Officers
LRMDS Supervisors
Supply Officers

FROM : 
LORNA DIG DINO
Undersecretary

SUBJECT : Submission of Reports on the Status of Distribution Funds

DATE : April 20, 2018

This has reference to the distribution funds downloaded to all Schools Division Offices (SDOs) in May (Batch 1) and July 2017 (Batch 2). The said amount is intended to subsidize the actual expenses in the distribution/delivery of the following centrally-procured learning resources from the SDO or District Offices to the recipient elementary, secondary, or senior high schools:

Batch 1	Batch 2
- Grade 1 (Math, Filipino, EsP, AP, MTB-MLE) - Grade 5 (9 Subject Areas), - Grade 6 (8 Subject Areas), - SHS (Batch 2)	- Grade 1 (MAPEH) - Grade 7 (Math, AP, & English) - Grade 3 (8 Subject Areas) - Grade 9 (8 Subject Areas) - Grade 6 (Araling Panlipunan) - Kindergarten Activity Sheets - Grade 1 Activity Sheets - ALIVE Madrasah Materials - SHS (Batch 3)

Relative to the above, may we request all SDOs through the assistance of the Division Accountant/Budget Officer to submit **Certification on the utilization of distribution funds**. However, if the funds were not utilized, please submit a **Certification of Unutilized** duly signed by the Division Accountant and approved by the SDS.

We would appreciate receiving your report on or before **April 30, 2018** as basis of the BLR for the preparation of distribution funds for FY 2018.

For concerns, queries and clarifications, please contact Mr. Antonio L. Tan, Supervising Education Program Specialist, Learning Resources Production Division (LRPD-BLR) at telephone number (02) 634-1072 or email through blr.lrp@deped.gov.ph and ynotttan@yahoo.com.

For your strict compliance.

Thank you.