



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Region XIII
Butuan City



April 5, 2018

REGIONAL MEMORANDUM

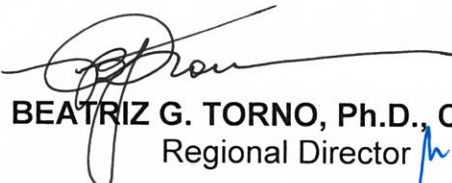
NO. 198, S. 2018

**REGIONAL GAD AND YFC 2ND QUARTER MEETING -CUM- CATCH UP
PLANNING WORKSHOP PURSUANT TO DO#32, S. 2017**



To: All Schools Division Superintendents
This Region

1. All Gender and Development (GAD) and Project Development Officer 1 /Youth Formation Coordinators (YFC) are enjoined to attend the 2nd Quarter Meeting-cum-Catch Up Planning pursuant to DO # 32,s. 2017 on **May 2-4, 2018** in Dinagat Islands.
2. Every Coordinator is encouraged to present his/her proposed gender responsive projects and activities for synchronization and alignment to DO # 32 s. 2017.
3. The agenda of the 2rd Quarter Meeting are as follows:
 - a. Quarterly Accomplishment Report;
 - b. Updated Action Plan for 2nd, 3rd and 4th Quarter;
 - c. Planning for the Coordinated Activities during the 18-Day Campaign to End VAW; and
 - d. Identification of Capability Building Activities for GAD and YDF Coordinators.
4. Kindly confirm your attendance to the said activity before the conduct of the workshop through this email address: **adrilenemae.castanos@deped.gov.ph**. In the event that the identified personnel is not available on the said dates, please send an alternate / a representative (preferably a member of your GAD Focal Point System).
5. First meal is Breakfast of May 2, 2018 and last meal is dinner of May 4, 2018 chargeable to RO-GAD Funds.
6. Traveling expenses of the participants from DepEd SDO are chargeable against local funds, subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum are highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director

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04/5/2018

**GAD and YFC 2nd Quarter Meeting
May 2-4, 2018**

Date	Time	Activity	Person concern
May 2, 2018	7:00	Breakfast	
	8:00	Registration	Secretariat
	8:30	Preliminaries National Anthem Invocation	Host Division /Dinagat
		Acknowledgement of Participants	Cherry Hope Botona
		Statement of Purpose	Dr. Adrilene Mae J. Castanos Regional GAD Coordinator
		Welcome Address and Statement of Purpose	Manuel O. Caberte Chief, ESSD
		Message	Dr. BEATRIZ G. TORNO, CESO IV Regional Director
	9:00	Expectation Setting	Mark Ahldohn and Jessa Dello
	10:00	Snack break	
	10:15-12	Presentation of Catch up plan	By SDO
	12-1:30	Lunch/noon break	
	1:30-5:00	Critiquing of Catch up plan	GAD and Youth Formation Coordinators
May 3, 2018			
	7:00-8:00	Breakfast	
	8:00-8:30	Zumba Warm Up Exercise	Surigao City Division
	8:30-9:00	MOL/ Recap	Surigao del Norte Division
	9:00-12	Workshop 1: Synchronization of catch up plan (Draft)	Agusan del Sur Division
	12-1:00	Lunch	
	1:00-1:30	Unfreezing Activity	Bislig City Division
	1:30-5:00	Workshop 2: Synchronization of catch up plan (Revised)	Surigao del Sur Division
May 4, 2018	7:00-8:00	Breakfast	
	8:00-8:30	Zumba Warm Up Exercise	Bayugan & Tandag City
	8:30-9:00	MOL/ Recap	Cabadbaran City
	9-12	YFC 3 rd Quarterly Report	Youth Formation Coordinators of SDOs
	12-1:00	Lunch	
	1:30-5:00	GAD 3 rd Quarterly Report	Gender and Development Coordinators of SDOs
May 5, 2018	6:00 a.m.	Homeward Bound	

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04/5/2018