



Republic of the Philippine
Caraga Administrative Region
J.P. Rosales, Butuan City



March 14, 2018

Regional Memorandum
No. 155 s., 2018



REGIONAL MASS TRAINING OF TEACHERS ON SPECIAL EDUCATION (SPED)

To : Schools Division Superintendent
Division SPED Coordinators
This Region

1. The Department of Education Caraga Region shall conduct a Regional Mass Training of Teachers on Special Education (SPED) on April 23-27, 2018 for Batch 1 and April 30- May 4, 2018 for Batch 2. Venue will be announced later.
2. Batch 1 is the composition of Agusan del Norte, Agusan del Sur, Bayugan City, Bislig City, Butuan City and Cabadbaran City while Batch 2 is the composition of Dinagat Islands, Siargao Island, Surigao City, Surigao del Norte, Surigao del Sur and Tandag City divisions.
3. The objectives of this Regional Mass Training are to:
 1. Orient teachers on the policy directions of Inclusive and Special Education;
 2. Enhance knowledge and skills of trainers in training receiving teachers in handling Learners with Special Educational Needs (LSENs);
 4. Enhance facilitating skills of potential trainers;
 5. Develop action plan for the division/ LAC plan for the receiving teachers.
4. The participants of this Regional Mass Training are Grade 1 and Grade 7 receiving teachers, CID Chief, Division SPED Coordinator, School Heads, PSDS of Caraga Region identified by the division office. Please see enclosure A for slots per division and training matrix.
5. Registration fee will be collected to participants in the amount of ₱1,172.00 each to defray board and lodging and miscellaneous fees during the training from the SDOs downloaded funds against Sub -ARO No. OSEC-13-17-10546. All Division offices are advised to register by division and pay to DepEd Caraga during the training.
6. The participants, trainers and monitors shall be entitled to a 1 day service credit in accordance with Dep Ed Order No. 53, s. 2003 entitled Updated on the grant

TN: 2018-03-3227

Vacation Service Credits to teachers. On the other hand, non teaching personnel including the management staff shall be provided with 1.5 days Compensatory Time-Cut off (CTO) as per Service Commission (SCS) and Department of Budget and Management (DBM) Joint Circular No. 2 s., 2004 on Non-Monetary Remuneration for Overtime Service Rendered.

7. Travel expenses and per diem of the participants shall be charged to local funds subject to the usual accounting and auditing rules and regulations. Check in time shall be on April 22, 2018 at 3:00 o'clock in the afternoon. The first meal shall be dinner on April 22, 2018 and the last meal shall be afternoon snack on April 27, 2018 for **batch 1** while **batch 2** check in time shall be on April 29, 2018 at 3:00 o'clock in the afternoon. The first meal shall be dinner on April 29, 2018 and the last shall be afternoon snack on May 4, 2018.

8. Immediate and wide dissemination of this Regional Memorandum to all concerned is highly appreciated.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director 

Enclosure A: Slots per division

No.	Division	Grade (G) level Receiving Teachers		Principals		Division SPED Coordina tor	CID Chief	Total
		G-1	G-7	Elem	Sec			
1	Agusan del Norte	31	30	4	4	1	1	71
2	Agusan del Sur	31	30	4	4	1	1	71
3	Bayugan City	31	29	4	4	1	1	70
4	Bislig City	31	29	4	4	1	1	70
5	Butuan City	32	29	4	4	1	1	71
6	Cabadbaran City	31	29	4	4	1	1	70
7	Dinagat Island	31	29	4	4	1	1	70
8	Siargao	32	29	4	4	1	1	71
9	Surigao City	32	28	4	4	1	1	70
10	Surigao del Norte	31	30	4	4	1	1	71
11	Surigao del Sur	32	29	4	4	1	1	71
12	Tandag City	31	29	4	4	1	1	70
	Total	376	350	48	48	12	12	846



Republic of the Philippines
Caraga Administrative Region
J.P. Rosales, Butuan City



REGIONAL MASS TRAINING FOR SPECIAL EDUCATION (SPED)

APRIL 23-27, 2018 Batch 1 and APRIL 30-May 4, 2018 Batch 2

Time	Day 1 April 23, 2018- Batch 1 April 30, 2018- Batch 2	Day 2 April 24, 2018 Batch 1 May 1, 2018- Batch 2	Day 3 April 25, 2018 Batch 1 May 2, 2018- Batch 2	Day4 April 26, 2018 Batch 1 May 3, 2018- Batch 2	Day 5 April 27, 2018 Batch 1 May 4, 2018- Batch 2
Day 0	Arrival of Participants	Siargao Island	Surigao City	Surigao del Sur	Dinagat Islands
8:00 – 9:00	Registration of Participants Elma H. Madelo, Sharon Rose Puyo, Sheila Mae Coniato and Rizza O. Espanto	Plenary Session 3: Orientation on the Multi-factored Assessment Tool (MFAT)- Doris P. Villanueva- EPS SPED Coordinator- Agusan del Norte	Parallel Session 2: (Break Out Session) Accommodation Strategies for LENSs(by learning exceptionalities – A-I	Con't of Parallel Session 2: Accommodation Strategies for LENSs(by learning exceptionalities – A-I	Return Demonstration In charge of the Learning exceptional
9:00 -10:00	Opening Program: In charge: Surigao del Norte	Plenary Session 4: Facilitating Skills for Teachers Handling LSENS Educational Needs- Marie Joy M. Intong- EPS SPED Coordinator- Butuan City			
10:00 -11:00	Labeling of Expectation				
11: 00-12:00					
12:00 – 1:00					
1:00- 2:00					
2:00-3:00	Plenary Session 1: Inclusive Education Policy Framework- Dr. Isidro M. Biol Jr., Ph. D- Chief CLMD	Plenary Session 5: Walkthrough the Handbook for LSENS- Mrs. Mareita U. Bautista - EPS SPED Coordinator- Cabadbaran City			
3:00-4:00	Plenary Session 2: Policy Provisions of Educational Services for LSENS- Elena N. Capangpangan, Ph. D. – RO EPS SPED Coordinator	Parallel Session 1: Basic Concepts, Nature and Understanding Learners with Special Educational Needs: Nieves T. Sacay- EPS SPED Coordinator- Tandag City			
4:00-5:00					
5:00- 7:30	Dinner				
(Batch 1- Agusan del Norte, Agusan del Sur, Bayugan City, Bislig City, Butuan City and Cabadbaran City, Batch 2- Dinagat Island, Siargao, Surigao City, Surigao del Norte, Surigao del Sur and Tandag C					

10:00 – 12:00 pm	[F] Difficulty communicating - Linda T. Geraldino	[F] Difficulty communicating - Jimuel F. Diva, and Rizza O. Espanto	[E] Difficulty in mobility - Villafior D. Edillor	[E] Difficulty in mobility - Marry Ann B. Luna and Wilma G. Cabizares	[F] Difficulty communicating - Linda T. Geraldino	[F] Difficulty communicating - Jimuel F. Diva, and Rizza O. Espanto	[G] Difficulty in performing adaptive skills – Gina L. Locaberte, and Jennifer Paynandos	[G] Difficulty performing skills –Mely T. Mitrofanous
1:00 – 3:00 pm	[G] Difficulty in performing adaptive skills – Gina L. Locaberte,	[G] Difficulty in performing adaptive skills – Maria Veronica Ivy T. Mitrofanous	[H] Difficulty in applying knowledge – , Analiza G. Doloricon	[H] Difficulty in applying knowledge – Sharon Rose P. Puyo and Reyna C. Ganut	[E] Difficulty in mobility - Villafior D. Edillor	[E] Difficulty in mobility - Marry Ann B. Luna and Wilma G. Cabizares	[F] Difficulty communicating - Linda T. Geraldino	[F] Difficulty communicating - Jimuel F. Diva, and Rizza O. Espanto
3:00 – 5:00 pm	[H] Difficulty in applying knowledge –Reyna C. Ganut	[H] Difficulty in applying knowledge- Marie Joy M. Intong	[G] Difficulty in performing adaptive skills – Gina L. Locaberte, and Jennifer Paynandos	[G] Difficulty in performing adaptive skills – Maria Veronica Ivy T. Mitrofanous	[H] Difficulty in applying knowledge –, Analiza G. Doloricon	[H] Difficulty in applying knowledge – Sharon Rose P. Puyo	[E] Difficulty in mobility - Villafior D. Edillor	[E] Difficulty in applying knowledge – Sharon Rose P. Puyo , Analiza G. Doloricon

Assignment

[A] Difficulty in Remembering and Concentrating- Corazon F. Adrales and Marebon M. Seronay	[E] Difficulty in mobility - Villafior D. Edillor, Marry Ann B. Luna and Wilma G. Cabizares
[B] Difficulty in displaying interpersonal behavior - Shiela Mae G. Coniato, Jerrellyn Joy Dagoc and Verna B. Madlos	[F] Difficulty communicating - Jimuel F. Diva, Linda T. Geraldino and Rizza O. Espanto
[C] Difficulty in hearing - Marilita T. Sulapas, Deborah I. Napalla and Cerenita C. Cuartero	[G] Difficulty in performing adaptive skills – Gina L. Locaberte, Maria Veronica Ivy T. Mitrofanous and Jennifer Paynandos
[D] Difficulty in seeing - Elma H. Madelo, Crescencia T. Mantilla, and Elenie M. dela Torre	[H] Difficulty in applying knowledge – Sharon Rose P. Puyo , Analiza G. Doloricon and Jennifer Paynandos