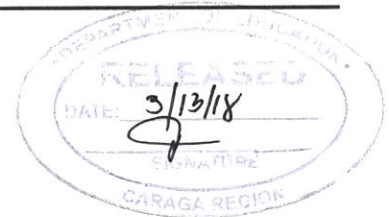




Republic of the Philippines
Department of Education
 Region XIII Caraga
 Butuan City



March 13, 2018



REGIONAL MEMORANDUM

No. 151, s. 2018

CONVERGENCE MEETING OF REGIONAL AND DIVISION HUMAN RESOURCE DEVELOPMENT (HRD) PERSONNEL FOR FIRST QUARTER

To: **SCHOOLS DIVISION SUPERINTENDENTS**
 This Region

1. There will be a **Convergence Meeting of Regional and Division Human Resource Development (HRD) Personnel for First Quarter** on April 6, 2018 at the Goat2geder Hotel and Restaurant, Butuan City.
2. The objectives of this one-day activity are to:
 - a. enable participants to report their third quarter accomplishments in line with their Key Result Areas;
 - b. identify hindering factors in the HRD processes as an account for the provision of technical assistance;
 - c. showcase best practices in operationalizing HRD processes in the respective offices; and
 - d. allow the participants to express queries and concerns regarding HRD-related work in the department.
3. The SGOD Chiefs, Division HRD SEPS and EPS II and other participants identified in Enclosure No. 1 are directed to prioritize attending this activity.
4. SDOs are required to prepare inputs for their 1st quarter accomplishments and softcopy of their Human Resource Development Master Plan (2018-2020) as well as the 2018 Human Resource Development Plan of Implementation. They shall also bring their own laptop and extension wire.
5. Expenses incurred during this activity are chargeable against the Regional MOOE funds, while the travel, per diem, and incidental expenses of the participants are chargeable against local funds, subject to usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum to all concerned is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
 Regional Director

Incl.: As stated

Reference: None

To be indicated in the PERPETUAL INDEX under the following subjects:

ACCOMPLISHMENTS

CONVERGENCE

HUMAN RESOURCE

MEETINGS

**PARTICIPANTS TO CONVERGENCE MEETING OF REGIONAL AND DIVISION
HUMAN RESOUC E DEVELOPMENT (HRD) PERSONNEL FOR FIRST QUARTER**

DIVISION	PARTICIPANTS	NUMBER OF PARTICIPANTS
Agusan del Norte	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Agusan del Sur	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Bayugan	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Bislig	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Butuan	1 SGOD Chief, 1 SEPS, 1 EPS II, and Mrs. Carolyn S. Mayuga	4
Cabadbaran	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Dinagat	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Siargao	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Surigao City	1 SGOD Chief, 1 SEPS, 1 EPS II, and Mrs. Evangeline Daguman	4
Surigao del Norte	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Surigao del Sur	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
Tandag	1 SGOD Chief, 1 SEPS, & 1 EPS II	3
RO	HRDD Staff	6
TOTAL		44