



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Region XIII
Butuan City



March 7, 2018



REGIONAL MEMORANDUM

No. 137 s., 2018

**CLUSTERED CONFERENCES ON 2018 BUDGET EXECUTION
AND 2019 BUDGET PREPARATION**

To: **Schools Division Superintendents**
Division DRRM Coordinators
Division Youth Formation Program Coordinators
Division School Health Program Coordinators
Division IT Program Coordinator
This Region

1. Attached herewith is the memorandum from the Central Office informing the Regions and Schools Divisions of the Clustered Conferences on 2018 Budget Execution and 2019 Budget Preparation scheduled from March 5 to 24, 2018.
2. Relative to this, all Division Coordinators for the programs Disaster Risk Reduction and Management, Youth Formation, School Health and Information Technology are directed to attend the said conference scheduled on March 18-21, 2018 in Davao for the Mindanao Cluster. The specific venue will be communicated to SDOs once finalized.
3. Arrival and registration is on March 18, conference proper starts on March 19 and ends on March 21, 2018 after breakfast. Travelling expenses and per diems are charged to local funds subject to the usual accounting and auditing rules and regulations.
4. For confirmation and/or clarification, contact the Secretariat thru Ms. Meanvi M. Austria at landline no. (02) 633-7203, via mobile no. 0926-032-0762 or email: meanvi.magbanua@deped.gov.ph.
5. Immediate dissemination of and compliance with this memorandum are highly desired.


BEATRIZ G. TORNO, Ph. D., CESO IV
Regional Director



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM

22 February 2018

For: **Regional Engineers**
Youth Formation Program Coordinators
DRRM Program Coordinators
School Health Program Coordinators
IT Program Coordinators

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Subject: **CLUSTERED CONFERENCES ON 2018 BUDGET
EXECUTION AND 2019 BUDGET PREPARATION**

As was agreed by the Management Committee last 29 January 2018, DepEd needs to be proactive and disciplined in the execution of programs. One way to achieve this is by proposing innovations that are compliant to existing policies, guidelines, systems and processes to speed up implementation of Programs, Activities, and Projects (PAPs) and the efficient and effective delivery of services.

The Office of the Undersecretary for Administration (OUA) will hold a series of Clustered Conferences on 2018 Budget Execution and 2019 Budget Preparation from March 5 to 24, 2018 intended to prepare Schools Division Offices and corresponding implementing units for better performance in 2018.

The conference aims to gear up the implementation of PAPs and budget execution for 2018 and provide guidance on the preparation of 2019 budget proposal, following the shift from obligation-based to an annual cash-based budgeting system. During the conference, we will identify program implementation bottlenecks, challenges, and constraints (BCCs) and agree on strategies in preparation for such shift.



Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)
Department of Education, Central Office, Meralco Avenue, Pasig City
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Below are the scheduled dates of the conferences:

1. South Luzon Cluster: Regions IV-A, IV-B, V, and NCR

Date: 05-07 March 2018
 Host Region: NCR
 Venue: Sequoia Hotel, Mo. Ignacia cor. Timog Ave., Quezon City

2. North Luzon Cluster: Regions I, II, III, and CAR

Date: 12-14 March 2018
 Host Region: Region III
 Venue: Widus Hotel, Clark Freeport Zone, Pampanga

3. Mindanao Cluster: Regions IX, X, XI, XII, CARAGA, ARMM

Date: 18-21 March 2018
 Host Region: Region IX
 Venue: Davao (actual venue to be assigned)

4. Visayas Cluster: Regions VI, VII, and VIII

Date: 21-24 March 2018
 Host Region: Region VII
 Venue: Cebu (actual venue to be assigned)

Following are the allotted number of participants for each cluster:

South Luzon (Regions IVA, IVB, V, and NCR)

Region IV-A, IV-B, V, NCR	One (1) Regional Engineer each	4
Division		
IV-A	(20 SDOs x 4 pax)	80
IV-B	(7 SDOs x 4 pax)	28
V	(13 SDOs x 4 pax)	52
NCR	(16 SDOs x 4 pax)	64
	Subtotal	228

North Luzon (Regions I, II, III, and CAR)

Region I, II, III, CAR	One (1) Regional Engineer each	4
Division		
I	(14 SDOs x 4 pax)	56
II	(9 SDOs x 4 pax)	36
III	(20 SDOs x 4 pax)	80
CAR	(8 SDOs x 4 pax)	32
	Subtotal	208



Mindanao (Regions IX, X, XI, XII, CARAGA, ARMM)

Region IX, X, XI, XII, CARAGA, ARMM	One (1) Regional Engineer each	6
Division		
IX	(8 SDOs x 4 pax)	32
X	(14 SDOs x 4 pax)	56
XI	(10 SDOs x 4 pax)	40
XII	(9 SDOs x 4 pax)	36
CARAGA	(12 SDOs x 4 pax)	48
ARMM	(10 SDOs x 4 pax)	40
	Subtotal	258

Visayas (Regions VI, VII, and VIII)

Region VI, VII, VIII	One (1) Regional Engineer each	3
Division		
VI	(18 SDOs x 4 pax)	72
VII	(19 SDOs x 4 pax)	76
VIII	(13 SDOs x 4 pax)	52
	Subtotal	203

Kindly confirm attendance **on or before February 26, 2018** (Monday) and the following details to Ms. MEANVI M. AUSTRIA, thru landline 6337203 or mobile no. 0926-0320762, or via email meanvi.magbanua@deped.gov.ph .

Office:
First Name:
Last Name:
Position:
Landline / Mobile numbers:
Diet Restrictions, if you have any:

Thank you for your support.


ALAIN DEL B. PASOUA
Undersecretary

