



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
Butuan City



February 8, 2018



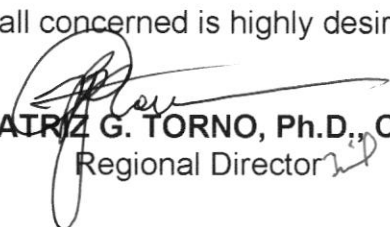
REGIONAL MEMORANDUM

No. 092, s. 2018

**CARAGA REGIONAL ASSOCIATION OF SECONDARY SCHOOL
ADMINISTRATORS (CARASSA) BOARD MEETING**

To: Schools Division Superintendents
Asst. Schools Division Superintendents
CARASSA Officers & Board of Directors

1. The Caraga Regional Association of Secondary School Administrators (CARASSA) shall hold its Board Meeting on February 15, 2018 at Balanghai Hotel and Convention Center, Butuan City from 8:00 a.m. to 5:00 p.m.
2. The objectives of the activity are to:
 - a. Assess the 2017 18th CARASSA Congress;
 - b. Present the Financial Report of the association;
 - c. Plan for the 2018 19th CARASSA Congress;
 - d. Discuss issues and concerns on CPD and SBM; and
 - e. Other matters.
3. The participants of this meeting are the officers of CARASSA and the members of the Board of Directors including the CARASSA consultant, Dr. Isidro M. Biol, Jr. Please see the Enclosure for the participants.
4. A registration fee of Eight Hundred Pesos (P800. 00) shall be collected from each participant to defray expenses for meals (breakfast and lunch) with morning and afternoon snacks. The registration fee and travelling expenses of participants shall be charged against the local/school MOOE funds subject to the usual accounting and auditing rules and regulations.
5. Wide dissemination of this memorandum to all concerned is highly desired.


BEATRIZ G. TORNO, Ph.D., CESO IV
Regional Director

Encl: As stated.

Reference: None.

Allotment: 2 – (D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

ORGANIZATION CONFERENCE MEETING CONGRESS

clmd01/imb
2/8/18

Enclosure to Regional Memorandum No. 092, s. 2018

CARASSA Officers and Board of Directors

President	DR. TEODORO N. PLAZA	
Vice President	DR. WILSON C. CALVO	
Secretary	DR. MA. LUISA A. GUYANO	
Treasurer	MR. EDUARDO J. JULVE	
Auditors	DR. LEOPOLDO M. PULIDO MR. MARIO JICKEY C. PERANG	
Business Managers	MS. FLORIQUEITA D. DULFO MR. DENNIS R. ROA	
PIO	DR. DULCESIMA A. CORVERA DR. ELVINA G. MORON	
Board of Directors	MS. JOCELY B. PACON MR. ANTONIO R. SARUMINES MR. JESSIE I. ESMAD JR MS. EDNA B. DE LOS SANTOS MR. ELMER M. CATALUNA MR. FILMAR M. ANINO MS. ELDA L. CABALHIN MS. VIRGINCITA A. GORGONIO DR. ARTHUR E. JAMERA MR. CORSINO M. GALELA JR. MR. AURELIO J. DEGUITO MS. DOROTHY L. SUAZO	Agusan del Norte Agusan del Sur Bayugan City Bislig City Butuan City Cabadbaran City Dinagat Islands Siargao Surigao City Suriao del Sur Surigao del Norte Tandag City
Consultant:	DR. ISIDRO M. BIOL, JR. Chief, CLMD	
Adviser:	DR. BEATRIZ G. TORNO, CESO IV Regional Director	✓

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2/8/18



Republic of the Philippines
DEPARTMENT OF EDUCATION
Caraga Administrative Region
**Caraga Region Association of Secondary School Administrators
(CARASSA)**



Sec. Reg. No. HI999-00500 SO No. 185, s. 1999

February 7, 2018

BEATRIZ G. TORNO, Ph. D., CESO IV
Regional Director
Deped, CARAGA

Madam:

 CARASSA once again is requesting AUTHORITY to hold a 1- day CARASSA board meeting on Thursday, February 15, 2018 at 8:00 o'clock in the morning at the Balanghais Hotel Butuan City, to discuss vital concerns relevant to the needs and benefits of School Heads, as follows;

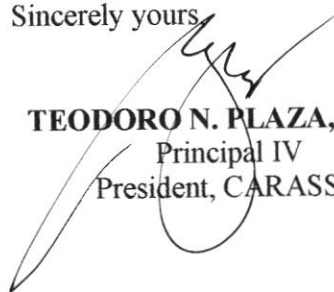
1. 2017 18th Congress Assessment and Financial Report
2. Issues and Concerns
 2. a. CPD
 2. b. SBM
3. Pre-Planning for the 2018 19th Congress
4. Other Matters

A registration fee of P 800.00 shall be collected for 2 snacks, 1 lunch and other related expenses, including transportation, chargeable against local funds and subject to auditing and accounting rules and regulations.

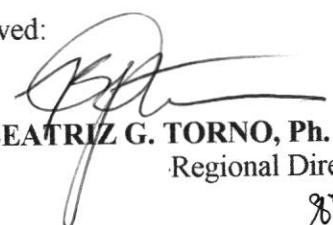
Your approval to this request is highly appreciated.

God Bless...

Sincerely yours,


TEODORO N. PLAZA, Ed. D.
Principal IV
President, CARASSA

Approved:


BEATRIZ G. TORNO, Ph. D., CESO IV
Regional Director