



January 30, 2020

REGIONAL MEMORANDUM

No. 072, s. 2020

REGIONAL ORIENTATION OF SUPREME STUDENT/ PUPIL GOVERNMENT AUTOMATED ELECTION

**TO: ALL Schools Division Superintendents
This Region**

1. Pursuant to DepEd Order # 47 s. 2014 entitled "Constitution and By Laws of the Student/Pupil Government" and DepEd Order # 11 s. 2016 entitled "Additional Guidelines to DepEd Order # 47 s. 2014, a synchronized election of SSG and SPG officers per school is scheduled every February of the year (please refer to the said DepEd Order for more details).
2. In preparation for the said Annual Synchronized Supreme Pupil Government (SPG) and Supreme Student Government (SSG) Elections the BLSS-YFD and ICTS conducted a National Orientation on the New Automated Election System last January 24, 2020 at DepEd Central Office, Meralco Avenue, Pasig City.
3. In line with this, the ESSD-Youth Formation Program will conduct a Regional Orientation of Division IT Officers, PDO1/ Youth Formation Coordinators and SSG /SPG Division Federation Presidents on February 7, 2020 from 8:00 A.M. to 5:00 P.M. in Butuan City.
4. This activity aims to conduct the Synchronized Annual Election of SSG and SPG using the new Automated Election System introduced by the BLSS-YFD and ICTS of the Central Office. Hence, the ROs and SDOs are expected to orient the Division and School personnel who are in-charge of the SSG and SPG synchronized annual election.
5. The following personnel are requested to attend the said orientation:
 - PDO 1 (Division Youth Formation Coordinator -1 per SDO)
 - Division IT Officers (preferably pro-active – 1 per SDO)
 - SSG-SPG Federation President/Officer (preferably from schools with computer laboratory and internet connectivity – 1 per SDO)
6. Travelling expenses of the participants shall be charged to their respective local funds while breakfast, snacks and lunch shall be charged to the YFD learner' support funds downloaded to the Regional office. All expenses incurred in the conduct of the activity shall be subject to the usual accounting rules and regulations.
7. For wide and immediate dissemination.

for: 
FRANCIS CESAR B. BRINGAS, CESO V
OIC – Office of the Regional Director

ESSD/ajc
01/30/2020



2020-01-1658

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Republika ng Pilipinas

Kagawaran ng Edukasyon

Tanggapan ng Pangalawang Kalihim

OUA MEMO 01-0120-0609

MEMORANDUM

30 January 2020

For: **Regional Directors
Schools Division Superintendents
Public Elementary and Secondary School Heads
All Others Concerned**

Subject: **SYNCHRONIZED SUPREME PUPIL GOVERNMENT (SPG) AND
SUPREME STUDENT GOVERNMENT (SSG) ELECTIONS FOR
SCHOOL YEAR 2020-2021**

Pursuant to Department of Education (DepEd) Order No. 47, s. 2014 entitled "Constitution and By-Laws of the Supreme Pupil Government (SPG) and Supreme Student Governments (SSG) in Elementary and Secondary Schools" and DepEd Order No. 11, s. 2016 entitled "Additional Guidelines to DepEd Order No. 47 s. 2014", the following shall be observed during the elections for the SPG/SSG officers for School Year 2020-2021:

Activities (Facilitated by the SPG/SSG COMELEC)	Date
Filing of Candidacy	February 3, 2020
Evaluation of Certificate of Candidacy (COC) vis-à-vis Qualifications and Disqualifications	February 5, 2020
Announcement of the Official List of Candidates	February 6, 2020
Campaign Period - Presidential Election Forum - Campus-wide Presidential and Vice Presidential Debates	February 12-13, 2020
Elections	February 14, 2020
Proclamation of Winners	February 14, 2020
Nomination of SPG Adviser	February 17-18, 2020
Oath taking Ceremony	February 21, 2020
Election of Division Federation Officers	March 9, 2020
Election of Regional Federation Officers	March 23, 2020



Office of the Undersecretary for Administration (OUA)

(Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRMS), Bureau of Learner Support Services (BLSS), Baguio Teachers' Camp (BTC), Central Security & Safety Office (CSSO))

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All schools are encouraged to use the Automated Election System developed in partnership with the Information and Communications Technology Service (ICTS). Regional and Division Information Technology Officers and Formation Coordinators shall work together to ensure the smooth implementation of the election.

The following are the specific responsibilities in line with the synchronized SPG and SSG elections:

**Office of the Undersecretary for Administration (OUA)**

Administrative Service (AS), Information and Communications Technology Service (ICTS), Disaster Risk Reduction and Management Service (DRRMS), Bureau of Learner Support Services (BLSS), Division Teachers' Camp (BTC), Central Security & Safety Office (CSSO), Department of Education, Central Office, Meralco Avenue, Pasig City
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All schools are encouraged to use the Automated Election System developed in partnership with the Information and Communications Technology Service (ICTS). Regional and Division Information Technology Officers and Youth Formation Coordinators shall work together to ensure the smooth implementation of the election.

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The following are the specific responsibilities in line with the synchronized SPG and SSG elections:

1. The School Head (SH), upon the proposal of the members of the SPG/SSG Commission on Elections (COMELEC) with the recommendation of the SPG/SSG COMELEC Chairperson, may also issue additional guidelines on the SPG/SSG COMELEC Standard Election Code consistent with the Constitution and By-Laws of the SPG and SSG in elementary and secondary schools, to ensure the fair and successful conduct of the elections.
2. The SGOD Chief and the Division Youth Formation Coordinator (PDO I) shall conduct the election of the Division Federation of SPG and SSG Officers on March 9, 2020 and shall submit to the Youth Formation Division (YFD) the result of the Division Federation elections using the attached Enclosure No. 1.
3. The Regional ESSD Chief and the Regional Youth Formation Focal Person (PDO IV) shall conduct the election of the Regional Federation of SPG and SSG Officers on March 23, 2020 and shall submit to YFD the result of the Regional Federation elections using the attached Enclosure No. 2.
4. The elected SPG/SSG officers during the oath taking ceremony shall undergo a parallel school-based training on basic skills of leadership, roles, functions, and responsibilities of each office using the modules of the Student Leadership Development Program (SLDP) and Nation of Heroes. The newly-nominated SPG/SSG Adviser shall supervise the implementation of the said training, in cooperation with the previous SPG/SSG officers and adviser.

Expenses to be incurred shall be charged to school MOOE, subject to the usual accounting and auditing rules and regulations. All plans and programs of the SPG/SSG shall be incorporated in the School Improvement Plan and Annual Improvement Plan.

The Youth Formation Division, under the Bureau of Learner Support Services, shall monitor the conduct of the elections and the formulation and implementation of the programs and projects to strengthen the SPG/SSG.

All Regional Directors (RD) and Schools Division Superintendents (SDS) shall support and monitor the implementation of the elections and the programs and projects of the SPGs and SSGs.



The following documents are enclosed for reference:

- Enclosure No. 1 : Directory of Division Federation Officers
- Enclosure No. 2 : Directory of Regional Federation Officers
- Enclosure No. 3 : Elections Application Packet
- Enclosure No. 4 : Parental Consent Form for SPG/SSG Candidates
- Enclosure No. 5 : Certificate of Candidacy for the SPG
- Enclosure No. 6 : Certificate of Candidacy for the SSG

For more information, all concerned may contact the Bureau of Learner



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For more information, all concerned may contact the Bureau of Learner Support Services-Youth Formation Division (BLSS-YFD) at (02) 8637-9814 or through email blss.yfd@deped.gov.ph.

For strict compliance.

ALAIN DELA ROSA
Underscretary

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Enclosure No. 1: Directory of Division Federation Officers



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Republic of the Philippines
DEPARTMENT OF EDUCATION
Youth Formation Division

Directory of Division Federation Officers

Division: _____ Region: _____