



Republic of the Philippines 10,
Department of Education
CARAGA ADMINISTRATIVE REGION
J.P Rosales Avenue, Butuan City



January 29, 2018

REGIONAL MEMORANDUM

No. 060 s., 2018

ONE-DAY CONFERENCE ON THE IMPLEMENTATION OF QUALITY ASSURANCE, TECHNICAL ASSISTANCE,
MONITORING & EVALUATION (QATAME) TO THE DIVISION COUNTERPARTS

TO: SCHOOLS DIVISION SUPERINTENDENT
ASSISTANT SCHOOLS DIVISION SUPERINTENDENT
DIVISION SGOD AND CID CHIEFS
DIVISION M & E COORDINATORS, AND ICT COORDINATORS

1. The Quality Assurance Division of this Region shall conduct One-Day Conference together with the Division SGOD, CID Chiefs, ICT Coordinators, and QATAME Associates on February 13, 2018. The conference will be having breakfast, lunch and 2 snacks. The venue will be announced later.
2. The QAD Division of this Region shall make an assurance that the QATAME Associates of the 12 SDOs in the Region will fully implement the Quality Assurance, Technical Assistance, Monitoring & Evaluation (QATAME) in all trainings, workshops, conferences, and other related activities in the Department of Education within their respective Division.
3. Every Division M&E shall submit a softcopy of the Summary QATAME Training Reports for year 2017 to qadcaraga@gmail.com or to nonojesus16@gmail.com.
4. The participants of this Conference are required to bring their Laptops for the Workshop on the QATAME Online Tool.
5. Travel expenses of the participants shall be charged against their Local MOOE Funds, subject to the usual accounting and auditing rules and regulations
5. This memorandum will serve as your Travel Authority.
6. Wide dissemination and compliance to this memorandum is enjoined.


BEATRIZ G. TORNO, Ph. D., CESO IV
OIC – Regional Director