



January 8, 2020

**REGIONAL MEMORANDUM**

No. 021, s. 2020

**ADDENDUM AND CORRIGENDUM TO REGIONAL MEMORANDUM NO. 006 S. 2019 (2020)  
RE: CAPABILITY BUILDING FOR SCHOOL LEADERS**

**TO: Schools Division Superintendents**  
Chiefs of the Functional Division  
This Region

1. The Capability Building for School Leaders shall be conducted on January 10-11, 2020 at Balanghai Hotel & Convention Center, Butuan City.
2. Please refer to the matrix below regarding meals, board and lodging.

| Date             | Breakfast | AM Snacks | Lunch | PM Snacks | Dinner | Accommodation |
|------------------|-----------|-----------|-------|-----------|--------|---------------|
| January 10, 2020 | ✓         | ✓         | ✓     | ✓         | ✓      | ✓             |
| January 11, 2020 | ✓         | ✓         | ✓     | ✓         | ✓      |               |

3. When travel and/or activity dates would fall on weekends, holidays, special non-working holiday, participants are entitled to a Leave Credit for teaching personnel and Compensatory Time-Off (CTO) for non-teaching personnel in accordance with CSC and DBM Joint Circular No. 2, s. 2004 on Non-Monetary Remuneration for Overtime Service.
4. Attached hereto are:
  - 5.1 Updated List of Participants
  - 5.2 Members, Program Management Team
  - 5.3 Matrix of Activities
5. All other provisions stipulated in the RM No. 624, S. 2019 and RM No. 006 S. 2019 (2020) are still in effect.
6. Immediate and wide dissemination of this memorandum is desired.

  
**FRANCIS CESAR B. BRINGAS, CESO V**  
Director III  
OIC – Office of the Regional Director

Encl.: As stated

Reference: RM No. 607, s. 2019; RM No. 006 S. 2019 (2020)

To be indicated in the PERPETUAL INDEX under the following subjects:

LEARNING & DEVELOPMENT

TRAININGS



HRDD3/vcn  
01/08/2020

DCC No.: DepEdRO13-F-REC-013/R2/9-4-2019



ISO 9001:2015 CERTIFIED  
Certificate No.:  
UAE/QMS/2019/1938



(085) 342 - 8207  
(085) 342 - 7347  
(085) 341 - 3899



caraga@deped.gov.ph



caraga.deped.gov.ph

Enclosure No. 1 to RM No. 024 S. 2020

**CAPABILITY BUILDING FOR SCHOOL LEADERS**  
**UPDATED LIST OF PARTICIPANTS**  
**January 10-11, 2020**

| NO | NAME                      | PLANTILLA POSITION | DESIGNATION      | DIVISION OF ASSIGNMENT |
|----|---------------------------|--------------------|------------------|------------------------|
| 1  | ROSELL P. ABELLANA        | Principal II       | Principal II     | Agusan del Norte       |
| 2  | RIMONETTE C. TALAN        | EPS                | EPS              | Agusan del Norte       |
| 3  | ADELAIDA S. PACON         | PSDS               | PSDS             | Agusan del Norte       |
| 4  | JANE C. BASUL             | EPS                | EPS              | Agusan del Norte       |
| 5  | RAYFROCINA T. ABAO        | Chief, CID         | Chief, CID       | Agusan del Norte       |
| 6  | SWEET LOUELJIE R. ANTIGUA | SEPS               | SEPS             | Agusan del Norte       |
| 7  | ESTHER G. SANORIA         | Principal IV       | DIC              | Agusan del Norte       |
| 8  | CAROLINE E. TAYTAYAN      | Principal I        | Principal I      | Agusan del Norte       |
| 9  | CARLOS G. SAMONTINA       | Principal IV       | Principal IV     | Agusan del Norte       |
| 10 | CHRIS D. POMOY            | Principal II       | Principal III    | Agusan del Sur         |
| 11 | REY B. PERODEZ            | Principal I        | Principal I      | Agusan del Sur         |
| 12 | LEILANI R. ABUTAY         | EPS                | EPS              | Agusan del Sur         |
| 13 | BETCHEBA E. PROCHINA      | Principal II       | Principal II     | Agusan del Sur         |
| 14 | GINA A. SEROY             | Principal III      | Principal III    | Agusan del Sur         |
| 15 | MINERVA T. ALBIS          | ASDS               | OIC-SDS          | Agusan del Sur         |
| 16 | GEMMA A. DE PAZ           | ASDS               | ASDS             | Agusan del Sur         |
| 17 | CRESENCIO H. DOYSABAS     | Principal          | Principal        | Agusan del Sur         |
| 18 | MARILOU P. CURUGAN        | Principal III      | Principal III    | Agusan del Sur         |
| 19 | MARILOU A. LAURENCIO      | Principal II       | Principal II     | Agusan del Sur         |
| 20 | FERNANDO M. CALO          | Principal II       | Principal II     | Bayugan City           |
| 21 | IMELDA N. SABORNIDO       | ASDS               | OIC-SDS          | Bayugan City           |
| 22 | ROLAN R. UGMAD            | Principal II       | Principal II     | Bislig City            |
| 23 | IRENE G. AJOC             | EPS                | EPS              | Bislig City            |
| 24 | LILIFREDA P. ALMAZAN      | EPS                | EPS              | Bislig City            |
| 25 | LILYBETH P. MONTANEZ      | PSDS               | PSDS             | Bislig City            |
| 26 | NONITA C. PATALINGHUG     | EPS                | EPS              | Bislig City            |
| 27 | ISRAEL B. REVECHE         | EPS                | EPS              | Butuan City            |
| 28 | MARIA DINA D. ABALOS      | EPS                | EPS              | Butuan City            |
| 29 | ELSIE JOY B. LEAL         | Principal III      | PIII             | Butuan City            |
| 30 | LANI O. GARGUEÑA          | Principal III      | P III            | Butuan City            |
| 31 | FE C. VARONA              | PSDS               | PSDS             | Butuan City            |
| 32 | CORAZON P. ROA            | EPS                | EPS              | Butuan City            |
| 33 | JEAN B. RAMIREZ           | Principal III      | Principal III    | Butuan City            |
| 34 | CARLOS C. CATALAN         | Principal II       | Div. Coordinator | Butuan City            |
| 35 | LUISITO G. PERO           | Principal II       | Principal II     | Butuan City            |
| 36 | LEWELYNE S. BACLEON       | EPS                | Chief, SGOD      | Cabadbaran City        |
| 37 | JONIVIL L. VIDAL          | EPS                | EPS              | Cabadbaran City        |

|    |                         |                      |                  |                 |
|----|-------------------------|----------------------|------------------|-----------------|
| 38 | ANTONIETA O. NARRA      | EPS                  | OIC-ASDS         | Cabadbaran City |
| 39 | MARVIN P. EBUEZA        | Accountant III       | Accountant III   | Dinagat Islands |
| 40 | LOPE PAPELERAS          | Chief, SGOD          | Chief, SGOD      | Dinagat Islands |
| 41 | MICHAEL PASO            | EPS                  | EPS              | Dinagat Islands |
| 42 | JOEL B. ROSALES         | Chief, ASD           | Chief,           | Regional Office |
| 43 | ALEJANDRO P. MACADATAR  | EPS                  | Regional Office  | Regional Office |
| 44 | VIOLETA C. NUNEZ        | EPS                  | Regional Office  | Regional Office |
| 45 | LUZ SANDRA R. FERNANDEZ | Principal IV         | PSDS             | Siargao Islands |
| 46 | FERNANDO A. DONES, JR.  | EPS                  | SEPS             | Siargao Islands |
| 47 | JOVY C. LIZA            | Principal IV         | Dapa NHS         | Siargao Islands |
| 48 | MA. TERESA M. REAL      | ASDS                 | OIC-SDS          | Surigao Norte   |
| 49 | HAREM L. TARUC          | EPS                  | OIC-ASDS         | Siargao Islands |
| 50 | LINDA T. GERALDINO      | Principal II         | Div. Coordinator | Surigao City    |
| 51 | MARINO L. PAMOGAS       | EPS                  | EPS              | Surigao City    |
| 52 | ANGELINE R. VILLASOR    | PSDS                 | PSDS             | Surigao City    |
| 57 | JULIETA R. VIRTUDAZO    | EPS                  | Chief, SGOD      | Surigao Norte   |
| 58 | VILMA O. JUANITE        | EPS                  | EPS              | Surigao Norte   |
| 59 | DORIS R. NOVAL          | Assist. Principal II | Assist. PII      | Surigao Norte   |
| 60 | CECILIA M. SACLOLO      | Principal III        | DIC              | Surigao Norte   |
| 61 | JOSELITO P. MANONGAS    | P III                | DIC              | Surigao Norte   |
| 62 | GREGORIA T. VILLAMOR    | Principal II         | Principal II     | Surigao Norte   |
| 63 | JULIET C. TIUJONGCO     | Principal            | Div. Coordinator | Surigao Norte   |
| 64 | CORSINO M. GALELA       | Principal III        | Principal III    | Surigao del Sur |
| 65 | MYRNA E. MOZO           | PSDS                 | PSDS             | Surigao del Sur |
| 66 | FELISA B. BATISTIL      | PSDS                 | PSDS             | Surigao del Sur |
| 67 | JASMIN P. RENDON-LACUNA | EPS                  | OIC-ASDS         | Surigao del Sur |
| 68 | GREGORIA T. SU          | ASDS                 | OIC-SDS          | Tandag City     |
| 69 | GEMMA ESPADERO          | EPS                  | EPS              | Tandag City     |
| 70 | VILLAFLOR EDILLOR       |                      |                  | Dinagat Islands |
| 71 | VIVIAN ALICANTE         |                      |                  | Dinagat Islands |
| 72 | ALLAN ELSISURA          | PII                  |                  | Surigao Norte   |
| 73 | RESTITUTO C. NAVARRO    | PII                  | Div. Coordinator | Butuan City     |

**Program Management Team**

|                            |   |                                  |
|----------------------------|---|----------------------------------|
| Over-all Team Leader       | : | FRANCIS CESAR B. BRINGAS, CESO V |
| Asst. Over-all Team Leader | : | ARSENIO T. CORNITES, JR., CESO V |
| Training Manager           | : | FLORDELISA R. DALIN, EdD         |
| Program Proponent          | : | VIOLETA C. NUNEZ, PhD            |
| Members                    | : | MS. MARLYNE VILLAREAL            |
|                            | : | MS. MERIAM C. DELA RITA          |
|                            | : | MS. ZENYLOU I. FRIAS             |
|                            | : | MR. ROY S. RELE                  |
|                            | : | FE M. BARING                     |

**Resource Speakers**

**ARSENIO T. CORNITES, CESO V**

OIC-ARD

**DR. JOSITA CARMEN, CESO V**

SDS-Surigao del Sur Division

**DR. LORENZO O. MACASOCOL, CESO VI**

OIC-SDS Agusan del Sur

**DR. MARILOU S. DEDUMO, CESO VI**

SDS Butuan City Division

**DR. GILBERT L. GAYRAMA**

Chief, QAD

Enclosure No. 3 to RM No. 021 S. 2020

**CAPABILITY BUILDING FOR SCHOOL LEADERS**  
Balanghai Hotel and Convention Center  
January 10-11, 2020  
**TRAINING MATRIX**

| Time          | Day 1<br>January 10, 2020                                                         | Day 2<br>January 11, 2020                                                                        |
|---------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 7:00 -7:30    | Breakfast                                                                         | Breakfast                                                                                        |
| 7:30-8:00     | Registration                                                                      |                                                                                                  |
| 8:00 – 8:30   | Opening Program                                                                   | Session 3<br>Human Resource Management<br>Resource Speaker:<br>Dr. Lorenzo O. Macasocol, CESO VI |
| 8:30 – 9:00   | Session 1                                                                         |                                                                                                  |
| 9:00 – 10:00  | Organizational Development<br>Resource Speaker:<br>Mr. Arsenio Cornites, CESO V   |                                                                                                  |
| 10:01-10:15   | BREAK                                                                             |                                                                                                  |
| 10:15 – 11:00 | Continuation of Session 1                                                         | Continuation of Session 3                                                                        |
| 11:00 – 12:00 |                                                                                   | Session 4<br>Client Interaction<br>Resource Speaker:<br>Dr. Marilou S. Dedumo, CESO VI           |
| 12:00 – 1:00  | LUNCH BREAK                                                                       |                                                                                                  |
| 1:00 – 2:00   | Session 2<br>Strategic Planning<br>Resource Speaker:<br>Dr. Josita Carmen, CESO V | Continuation of Session 4                                                                        |
| 2:00 – 3:00   | Continuation of Session 2                                                         | Session 5<br>Educational Management<br>Dr. Gilbert Gayrama                                       |
| 3:01 – 3:15   | BREAK                                                                             |                                                                                                  |
| 3:16 -4:00    | Continuation of Session 2                                                         | Continuation of Session 5                                                                        |
| 4:00 – 4:30   |                                                                                   | Closing Program                                                                                  |
| 4:30-5:00     |                                                                                   |                                                                                                  |
| 5:00-6:00     | DINNER                                                                            |                                                                                                  |