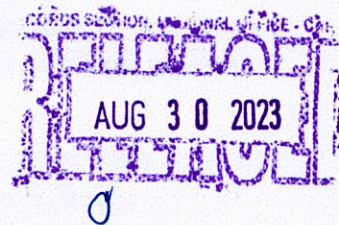




Republic of the Philippines
Department of Education
CARAGA REGION



August 29, 2023

REGIONAL ORDER

No. 003, s. 2023

To: ASSISTANT REGIONAL DIRECTOR
CHIEFS, FUNCTIONAL DIVISIONS
SCHOOLS DIVISION SUPERINTENDENTS
This Office

COMPOSITION OF THE REGIONAL SCHOOL SITES TITLING TASK FORCE

1. Pursuant to DepEd Order No. 33, s. 2011 on the Creation of the National Task Force on School Sites Titling, this Office hereby creates the Regional School Sites Titling Task Force to intensify the provision of technical assistance to public elementary and secondary schools in establishing ownership of their school sites.

2. Below is the composition of the Regional School Sites Titling Task Force

Chairperson : **JOEL B. ROSALES**
Chief Administrative Officer – ASD

Vice-Chairperson : **ATTY. JOSE B. GUIBONE**, Attorney IV
Legal Unit

Members : **ATTY. JESSA M. MIOLATA**, Attorney III
Legal Unit

SHERWIN P. VIAJAR, Engineer III
Education Support Services Division

Secretariat : **MARY CHRISTINE A. ODTOJAN**, Records Officer III
Records Unit

Provisional Members of the concerned SDO:

Legal Officer
Engineer

Provisional Secretariat: **Records Officer**

3. With reference to DepEd Order No. 16, 2010, the duties and functions of the Regional School Sites Titling Task Force include:

- identifying and recommending programs which facilitate the titling of untitled school sites in the name of the Republic of the Philippines, Department of Education;



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- providing technical assistance and administrative support to concerned schools division offices with adverse claims and eviction of illegal settlers of their school sites;
- coordinating directly with the National Task Force School Sites Titling relative to school sites data, problems, issues and concerns of the schools;
- conducting convergence/meeting with the schools division counterparts to address issues and concerns; and
- ensuring monthly submission of status reports to the National Task Force for School Sites Titling on operations regarding school sites titling and transfer of ownership in the name of DepEd.

4. For information, guidance and compliance.

MARIA INES C. ASUNCION

Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None

Reference: DepEd Order No. 33, s. 2011 & DepEd Order No. 16, s. 2010

To be indicated in the Perpetual Index
under the following subjects:

SCHOOLS TITLES TASK FORCE ORDER

ASD/mcd
08/29/2023



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