



February 28, 2019

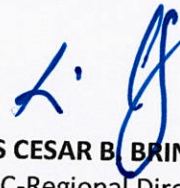
REGIONAL ADVISORY

No. 035, s. 2019

METROBANK FOUNDATION OUTSTANDING FILIPINOS (OF) AWARD 2020

TO: Schools Division Superintendents
This Region

1. Enclosed herewith, please find the **General Guidelines** and a copy of the **Nomination Form** for the **Metrobank Foundation Outstanding Filipinos (OF) Award 2020**.
2. Schools division offices are encouraged to endorse a nominee/s for the said Search.
3. For information.


FRANCIS CESAR B. BRINGAS, CESO V
OIC-Regional Director

Encl.: as stated

HRDD/mcd
28 Feb., 2019

DCC No.
DepEd-RO13-F-PAU-002

Document Tracking No.

2019-02-2946



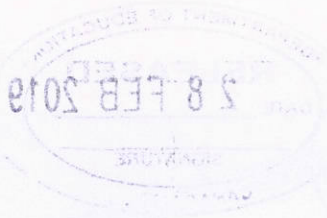
(085) 342 - 8207



caraga@deped.gov.ph



www.caraga.deped.gov.ph



Handwritten signature or initials in blue ink.



ABOUT THE AWARD

The Metrobank Foundation Outstanding Filipinos (OF) Award is the most prestigious career-service award for Filipino exemplars in the academe, the military, and the police force. It pays tribute to the excellence and sacrifices of Filipino teachers, soldiers, and police officers who have gone over and beyond the call of duty to serve their profession and their community.

Ten (10) Filipino exemplars – 4 teachers, 3 soldiers, and 3 police officers – will be recognized for their initiatives and concrete contributions to the development of their sector and communities.

Since 1985, the Metrobank Foundation has honored total of 665 Outstanding Filipinos – 364 teachers, 157 soldiers, and 144 police officers.

WHO ARE ELIGIBLE TO JOIN?

Nominees must...

1. be Filipino teachers, soldiers, and police officers with full-time or permanent appointment.
2. have rendered a minimum **10 years of service** with at least **“very satisfactory”** rating in the last 10 years. Moreover, the nominee must not be on leave for more than two years immediately prior to nomination and must still have at least 3 years of remaining service before retirement.
3. have exhibited good moral character and must NOT have been adjudged guilty in any civil, administrative or criminal case.

In addition,

1. **TEACHERS** in the elementary, secondary, or mobile teachers must have full teaching load and must have completed academic requirements for a Master’s Degree while Higher Education teachers, including graduate school, must have a Doctorate Degree (Ph.D., Ed. D., and D.Sc.). Higher Education teachers with a medical degree (M.D.) and the like, a law degree (J.D.) and the like are qualified to join.

The following are also eligible to join, provided they meet specific requirements:

- a. Kindergarten teachers provided that the kindergarten level is part of the integrated curriculum or part of an elementary school system.
 - b. Those carrying administrative positions, including district alternative learning system coordinators, provided they carry a **minimum of 6 hours (or 6 units)/week teaching load** in the undergraduate school and/or graduate school within the school year they are joining. School heads, principals, campus directors, executive directors, presidents, chancellors, and vice presidents of schools are **NOT** eligible to join.
2. For **SOLDIERS**, qualified AFP commissioned officers (*Captain to Colonel*) must have completed a Bachelor’s Degree while AFP enlisted personnel (*Corporal to Chief Master Sergeant*) must have completed at least a High School degree.
 3. For **POLICE OFFICERS**, PNP commissioned officers (*Police Inspector to Police Senior Superintendent*) and non-commissioned officers (*PO2 to SPO4*) must have completed a Bachelor’s Degree.

WHO CAN NOMINATE?

For Teachers: School administrators, school heads, president of colleges/universities or chancellors of autonomous campuses are the primary nominators. For satellite campuses, Campus Directors or Executive Directors may endorse (*This is Annex A of the nomination form*) but the Presidents are still the official nominators. For DepEd schools without principals, the Teacher-in-Charge can endorse, but the Principal who is officially designated is still the official nominator. If the nominee is the Teacher-in-Charge himself/herself, the Principal who is officially designated for the school shall endorse the nomination to the Award Secretariat.

For Soldiers and for Police Officers: Immediate Commissioned Officer superiors or heads of the soldiers and police officers are the primary nominators (except those who are junior/field grade commissioned officers).

The following may also **nominate in any or all of the three sectors** and endorse a nominee (*This is Annex A of the nomination form*) provided that the school/unit of assignment/station of the nominee clears the nomination:

- a. Government officials/leaders
- b. Journalists/Members of the media
- c. Business leaders
- d. Members of the church and civil society organizations
- e. Non-government organizations related to the sectors
- f. Awardees of the Metrobank Foundation Outstanding Filipinos (formerly SOT, TOPS, COPS)
- g. District and division supervisors
- h. Regional directors

WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 4 th Floor, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200
EMAIL US:	outstandingfilipinos.mbf@gmail.com; Teachers – kristal.todcor@metrobank.com.ph; Soldiers – third.salanga@metrobank.com.ph; Police Officers – ernest.macapagal@metrobank.com.ph
CALL US:	Direct line: (02) 898-8757; Mobile Number: Teachers – (0925) 830-3717/(0977)7236205; Soldiers – (0922) 8038948; Police Officers – (0926) 7080276

In addition to the abovementioned nominators and upon invitation from the Award Secretariat, selected individuals and reputable organizations may also nominate and endorse a candidate of their choice.

Please note that each nominator may nominate and endorse only one (1) nominee per sector.

WHAT ARE THE CRITERIA FOR SELECTING THE AWARDEES?

1. Values: As a Responsible Citizen

- A. The values of patriotism, heroism and courage that the nominee lives by and how he/she exemplifies these in his/her personal and professional life
- B. The nominee's sense of common good

2. Service: As an Exemplary Public Servant

- A. The nominee's demonstration of the values of honesty, integrity and professionalism in both his/her personal and professional life
- B. The nominee's attitude towards his/her profession

3. Impact on Community: As an Agent of Positive Change and Influence

- A. The nominee's contribution to his/her community
- B. How he/she demonstrates effective leadership
- C. His/her ability to translate knowledge into action
- D. Whether he/she is a visionary

HOW DO I JOIN THE AWARD?

Joining the Award is easy!

1. Once nominated, the nominee needs to accomplish the nomination form. There are two ways to do this:
 - a. Accomplish the nomination form **online**. You may access it directly at <http://bit.ly/OFAward2020> or you may contact us at (02) 898-8757, e-mail at outstandingfilipinos.mbf@gmail.com, or text/call the mobile numbers below to get the link. The accomplished form will then be sent to the active e-mail address indicated in your form. Online accomplishment of form and printing of such for signing and submission is strongly encouraged for faster assessment and feedback.
 - b. Download and manually fill-up the form. This is now available through our Facebook page at www.facebook.com/mbfi.outstandingfilipinos and website <http://www.mbfoundation.org.ph/outstanding-filipinos>.
2. Submit the **original accomplished nomination form with the nominator's endorsement** personally or through courier addressed to OF Secretariat, Metrobank Foundation, 4/F Executive Offices, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200 **ON OR BEFORE JANUARY 31, 2020**.
3. Please scan or photocopy the accomplished nomination form and the endorsement for your personal copy.

WHAT ARE THE PRIZES?

Each Outstanding Filipino shall receive a cash prize of 1 million pesos, "The Flame" trophy, and Metrobank Foundation Medallion of Excellence. Non winning finalists will receive P50, 000.00 cash incentive and a certificate of recognition.

IMPORTANT DATES TO REMEMBER

January 31, 2020	Deadline for submission of Nomination Form
February 22, 2020	Deadline for submission of Supporting Documents for Eligible nominees
March - April 2020	Selection Phase
May-June 2020	Field Validation Phase
July 2020	Final Judging Phase
August 2020	Announcement of Awardees
September 2020	Recognition Ceremonies

INSTRUCTIONS:

1. Please read and follow instructions carefully.
2. Fill out all required information **COMPLETELY** and **LEGIBLY**.
3. We highly encourage the nominee to accomplish the **online nomination form** and have this printed and signed. *(The link is available at <http://bit.ly/OFAward2020>).*
4. Print the original accomplished nomination form in 8.5 x 13 bond paper. Submit the **nomination form with the nominator's endorsement** personally or through courier addressed to OF Secretariat, Metrobank Foundation, 4/F Executive Offices, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200 **ON OR BEFORE JANUARY 31, 2020**.
5. Please scan or photocopy the accomplished nomination form and the endorsement for your personal copy *(This will be the first part of your supporting documents)*.

Attach here your latest 2"x 2" ID colored photo. It must be front, facial close-up, with your printed name & signature at the back of the photo.

AWARD JOINING IN: (please check as appropriate)

AWARD FOR TEACHERS

☐ Elementary (Kindergarten to Grade Six) ☐ Secondary (Grade Seven to Grade Twelve) ☐ Higher Education/Graduate School

AWARD FOR SOLDIERS

A. ☐ Commissioned Officer ☐ Enlisted Personnel
B. ☐ Philippine Army ☐ Philippine Navy ☐ Philippine Air Force

AWARD FOR POLICE OFFICERS

☐ Police Senior Commissioned Officer ☐ Field Grade Police Commissioned Officer ☐ Police Non-Commissioned Officer

PERSONAL INFORMATION

Full Name: _____
 Title First Name Middle Name Last Name Suffix (Kindly include degrees attained)

Home Address: _____
 Residence No. Street Subdivision/Town/Barangay/District/
 City/Municipality Province Zip Code Region

Date of Birth: ____/____/____ Age: ____ Place of Birth: ____ Religion: ____ Nationality: ____
 (mm/dd/yy)

Gender: ☐ M ☐ F Civil Status: ☐ Single ☐ Married ☐ Widow/Widower
☐ Legally Separated ☐ Legally Annulled Residence Phone No.: ____
 (Area Code + Tel No.)

Name of Spouse: _____ No. of Children: ____

Active Email Address: _____ Alternate Email: _____ Personal Mobile No.: _____

I. PROFESSIONAL INFORMATION

PRC Lic. No. / AFP ID ID AFP / PNP
 No. / PNP ID No.: _____ Validity: _____ Serial No.: _____ TIN No: _____

Current Rank/Position: _____ Designation: _____

Date Entered Teaching/ Military/Police: _____ Total No. of Years in Profession: (accumulated) _____ Remaining Years in Service: (Before retirement) _____

Name of School /Unit /Station: _____ School ID: (For K-12) _____

Complete School / Unit / Station Mailing Address: _____
 No./Street Sitio/Barangay/ District
 City/Municipality Province Zip Code Region
 Office Phone No.: _____ Office Fax No.: _____ Office Email Address: _____
 (Area Code + Tel. No.) (Area Code + Tel. No.)

WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 4 th Floor, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200
EMAIL US:	outstandingfilipinos.mbf@gmail.com; Teachers – kristal.todcor@metrobank.com.ph; Soldiers – third.salang@metrobank.com.ph; Police Officers – ernest.macapagal@metrobank.com.ph
CALL US:	Direct line: (02) 898-8757; Mobile Number: Teachers - (0925) 830-3717/(0977)7236205; Soldiers – (0922) 8038948; Police Officers – (0926)7080276

III. EDUCATIONAL BACKGROUND & ADVANCEMENT

Kindly write your educational attainment and begin with the most recent. Please also include on-going studies.

EDUCATION EARNED (i.e. Doctoral, Masters, Bachelors, High School)	MAJOR / SPECIALIZATION	NAME & ADDRESS OF SCHOOL	INCLUSIVE YEARS	ACADEMIC DISTINCTIONS

IV. PERFORMANCE EVALUATION

Write your performance evaluation/rating obtained for the last ten (10) years. If you were on leave during any of the years below, use the years closes to the last 10 years or if you are on schooling, please indicate your performance in the school/unit of assignment/station.

Year/School Year										
Numerical Rating										
Descriptive Equivalent (e.g. O-Outstanding; VS- Very Satisfactory)										

V. COMPETITION RECORD

Have you joined the Metrobank Foundation Outstanding Filipinos – (formerly SOT, TOPS, COPS) before? ☐ YES ☐ NO
If Yes, in what year/s? _____

Have you been a Finalist of the Metrobank Foundation Outstanding Filipinos (formerly SOT, TOPS, COPS) before? ☐ YES ☐ NO
If Yes, in what year/s? _____

VI. ENDORSEMENT (to be filled out and signed by the nominator)

On a separate sheet of paper (1 page, long bond paper (8.5"x13") with 0.6" margin on all sides, Arial font, size 12, and single spacing), please submit a description of the nominee written & signed by the nominator explaining why the she/he should receive the Metrobank Foundation Outstanding Filipinos Award. Please describe the nominee in terms of the following and cite specific examples:

- character (personal qualities)
- competence (professional skills, expertise and track record)
- contribution to service and contribution to community involvement

(Please attach the nominator's endorsement as Annex A to the duly accomplished nomination form upon submission.)

VII. NOMINATOR'S CERTIFICATION

This is to certify that I voluntarily nominate _____ to the **Metrobank Foundation Outstanding Filipinos**
This nomination is a tribute to his/her track record of excellence in the teaching / military / police profession and to his/her exemplary dedication in his/her chosen field and ultimately contribute to nation building.

Signed this day of _____ at _____
Date (mm/dd/yy) _____ Place _____

Printed Name and Signature of Nominator _____

Designation: _____ Organization: _____

Complete Address: _____

Name of Building / No. _____ Street _____ District/Town/Barangay _____

City/Municipality _____ Province _____ Zip Code _____ Region _____

Office Phone No.: _____
(Area Code + Tel. No.) _____ Personal Mobile No. _____ Personal Email Address: _____

WRITE US:	Metrobank Foundation Outstanding Filipinos Secretariat, 4 th Floor, Metrobank Plaza, Sen. Gil Puyat Ave., Makati City 1200
EMAIL US:	outstandingfilipinos.mbfj@gmail.com; Teachers – kristal.todcor@metrobank.com.ph; Soldiers – third.salang@metrobank.com.ph; Police Officers – ernest.macapagal@metrobank.com.ph
CALL US:	Direct line: (02) 898-8757; Mobile Number: Teachers - (0925) 830-3717/(0977)7236205; Soldiers – (0922) 8038948; Police Officers – (0926)7080276

