



Republic of the Philippines
Department of Education
CARAGA REGION

APRIL 15, 2026

REGIONAL MEMORANDUM
PPRD – 2026 – 0354

To: Schools Division Superintendents) Division of Butuan City
Regional Office Functional Division Chiefs
All Others Concerned

AMENDMENT AND ADDENDUM TO REGIONAL MEMORANDUM NO. 0301
RE: FINALIZATION OF DEPED CARAGA 2025 MILESTONE

1. In reference to Regional Memorandum No. 0301, s. 2026, titled “*Finalization of DepEd Caraga 2025 Milestone*,” this Office issues this AMENDMENT AND ADDENDUM to reflect changes in the approved schedule of activities and to provide additional guidance on the grant of Service Credits and/or Compensatory Time-Off (CTO) to qualified personnel.

2. **Amendment on Schedule of Activities.** Please be informed that the schedule of activities previously set on April 6–8 and 13–14, 2026 is amended. The adjusted schedule shall now be:

April 7–8 and 13–15, 2026

3. **Addendum on Grant of Service Credits and/or Compensatory Time-Off.** The following shall be entitled to Service Credits and/or CTO, subject to existing DepEd policies and guidelines:

- a. **Teachers** who are on End of the School Year Break but are required to participate in milestone-related activities.
- b. **Permanent personnel** who render services beyond regular working days and hours.
- a. **Other personnel** designated by the Regional Office or Schools Division Offices whose participation is necessary for the completion of the milestone report.

4. The grant of Service Credits and/or CTO shall be in accordance with DepEd Order No. 53, s. 2003 and other pertinent Civil Service Commission and DepEd issuances, and shall be supported by appropriate documentation and approval by the concerned authorities.

5. All other provisions of the aforesaid Memorandum not inconsistent with this Memorandum remain in effect.

6. For immediate and appropriate action.

MARIA INES C. ASUNCION

Director IV
Regional Director

PPRD/bap
04/13/2026