



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
PPRD – 2025 – 0399

To: Schools Division Superintendent) Division of Agusan del Norte
RO Functional Division Chiefs
All Others Concerned

INSPECTION AND INVENTORY OF 2025 PALARONG PAMBANSA KITCHEN
UTENSILS AND OTHER KITCHEN NEEDS

1. This office informs the field of the conduct of Inspection and Inventory of Kitchen Utensils and Other Kitchen Needs for the 2025 Palarong Pambansa at ATB SOURCING OPC, 834 SAN Rafael Street, Barangay Plainview Mandaluyong City, Manila on April 21-22, 2025 (inclusive of travel time).

2. The participants in this activity are:

No.	Name	Designation	Division
1	Flordelisa R. Dalin	Chief, HRDD	Regional Office
2	Violeta C. Nunez	Chief, PPRD	Regional Office
3	Glorina Siclon	Chief, SGOD	Agusan del Norte
4	Jason M. Dalogdog	Teacher III	Agusan del Norte
5	Daniel Socayre	Teacher 1	Agusan del Norte

3. Transportation and per diem of the participants shall be charged against local funds, subject to government budgeting, accounting, and auditing rules and regulations.

4. This memorandum shall serve as the Travel Authority of the participants.

5. For information and guidance.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

ATHLETICS

PPRD/vcn
04/16/2025