



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

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AUGUST 6 2025

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REGIONAL MEMORANDUM
FTAD – 2025 – 0806

AUGUST 6 2025

To: Schools Division Superintendents) Division of Agusan del Norte
All Others Concerned) Division of Dinagat Islands
) Division of Siargao

**SCHOOL VISIT AND PROVISION OF TECHNICAL ASSISTANCE ON THE
IMPLEMENTATION OF SCHOOL-BASED MANAGEMENT (SBM)**

1. This office hereby informs the field of the schedule of school visits and provision of technical assistance on the implementation of School-Based Management (SBM), as follows.

- a. Division of Agusan del Norte – August 7-8, 2025
- b. Division of Dinagat Islands – August 12-13, 2025
- c. Division of Siargao – August 14-15, 2025

2. The visit shall cover the following:

- a. Implementation of SBM based on D.O. 7, s. 2024.
- b. Implementation of SGC and SPTA officers in compliance with DepEd Order (D.O.) No. 26, s. 2022 and D.O. 13, s. 2022.
- c. Implementation of SIP, in compliance with D.O. 44, s. 2015.
- d. Implementation and liquidation of school MOOE of FY 2025

3. The Schools Division Office (SDO), through the Division SBM Coordinators, shall select up to four schools per day to be visited, considering the geographical location and accessibility.

4. Travel expenses and per diem of Regional Office personnel shall be charged to local funds, subject to the government accounting and auditing rules and regulations.

5. For clarification and questions, please contact Alejandro P. Macadatar, Chief, FTAD, at 09066994033 (TM) or ftad_caraga@deped.gov.ph.

6. Widest dissemination of this memorandum is desired.

MARIA INES C. ASUNCION

Director IV
Regional Director

Encl.: None

Reference: None

To be indicated in the Perpetual Index
under the following subjects:

SCHOOLS VISIT

FTAD/lala
08/5/2025

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