



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 4, 2026

REGIONAL MEMORANDUM
FIN – 2026 –0413

To: Schools Division Superintendent) Division of Cabadbaran City
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR THE BUILDING
PARTNERSHIP AND LINKAGES PROGRAM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **2026 Brigada Eskwela National Kick-Off Program**, under OSEC-13-26-01962 dated April 14, 2026.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.29
16:56:26
08:00
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
04/29/2026



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
RELEASED
on: 04/20/2026

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signed by
Releasing

Date:
2026.04.23
13:51:48
+0800

April 20, 2026

MARIA INES C. ASUNCION

Regional Director
Department of Education Caraga Region
Jose P. Rosales Avenue, Butuan City

Madame:

Healthy greetings!

This is to request approval for the transfer of funds amounting to **One Million Two Hundred Thirty-Five Thousand Pesos (P1,235,000.00)** to **Cabadbaran City Division** to cover the funding requirements in connection with the conduct of the **2026 Brigada Eskwela National Kick-Off Program**. The said amount will be used for board and lodging and meals for the participants, as well as for production requirements such as stage design, LED walls, Brigada Eskwela (BE) T-shirts with print, and van rental.

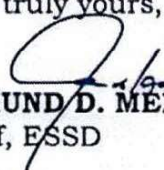
The breakdown of funds to be downloaded are as follows:

Recipient Division	Fund Allocation
Cabadbaran City Division	1,235,000.00
TOTAL AMOUNT:	1,235,000.00

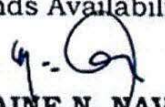
The funds to be downloaded shall be charged to **OSEC-13-26-01962**.

Thank you!

Very truly yours,


EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds Availability:


ELAINE N. NAVARRO
Chief, Finance Division

ESSD/jats
04/20/2026

Approved by:


MARIA INES C. ASUNCION
Regional Director

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.23
09:43:20
+0800



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Doc. Ref. Code		
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