



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 4, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0412

To: Schools Division Superintendent) Division of Butuan City
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR THE CHILD PROTECTION
PROGRAM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **LRP Desk and Wellness Hub representative to the National Festival of Talents**, under OSEC-13-25-05355.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.30
09:36:44
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
04/29/2026



Republic of the Philippines
Department of Education
CARAGA REGION

April 23, 2026

MARIA INES C. ASUNCION
Director IV
Regional Director
Department of Education-Caraga
J.Rosales Ave., Butuan City

Dear RD Asuncion,

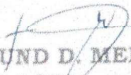
Greetings!

This is to respectfully request authority from your office to download funds under **OSEC-13-25-05355** in the amount of **₱44,420.00** to **Taligaman National High School Butuan City**, to cover the travel expenses, per diem and other incidental expenses of the representative (**HAZEL T. BADAYOS**, Master Teacher I) for the establishment of **LRP Desk and Wellness Hub** at the National Festival of Talents at Katipunan Village Elementary School, Roxas City.

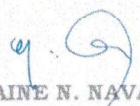
Very truly yours,


GIRO PAOLO MISAEAL V. ALMENDRALEJO
PDO II, Regional LRP Focal

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSO

Funds Available:

 4/23/26
ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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