



Republic of the Philippines
Department of Education
CARAGA REGION

APRIL 30, 2026

REGIONAL MEMORANDUM
FIN – 2026 –0392

To: Schools Division Superintendent) Division of Cabadbaran City
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR THE CHILD PROTECTION
PROGRAM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **LRP Desk and Wellness Hub representative to the National Schools Press Conference**, under FY 2026 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.04.23
16:01:03
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
04/21/2026



Republic of the Philippines
Department of Education
CARAGA REGION

April 13, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director
Department of Education-Caraga
J.Rosales Ave., Butuan City

Dear RD Asuncion,

Greetings!

This is to respectfully request authority from your office to download funds under **CPP Direct Funds F.Y 2026** in the amount of **P26,000.00** to the Schools Division Office of **Cabadbaran City**, to cover the travel expenses, per diem and other incidental expenses of the representative (**MA. MITCHIE T. MALAZARTE**, PDO I-LRP Focal) for the establishment of **LRP Desk and Wellness Hub** at the National Schools Press Conference at New Ormoc City High School, Ormoc City.

Very truly yours,

GIRO PAOLO MISAEL V. ALMENDRALEJO
PDO II, Regional LRP Focal

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2026-04-05726



Certificate No. P13P QMS
24 02 0151