



Republic of the Philippines
Department of Education
CARAGA REGION

MARCH 10, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0238

To: Schools Division Superintendent) Division of Surigao City
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER FOR PHYSICAL FITNESS AND SCHOOL
SPORTS – PALARONG PAMBANSA SECRETARIAT

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Table-Top Screening of Pertinent Documents of Athletes, Coaches, Assistant Coaches, and Chaperones for the 2026 Caraga Regional Athletic Games**, under OSEC-13-26-00087 dated February 13, 2026.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.03.09
13:21:59
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
03/06/2026



Republic of the Philippines
Department of Education
CARAGA REGION

February 19, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from **OSEC 13-26-00087** to the Schools Division Office of Surigao City to cover expenses related to the **Table-Top Screening of Pertinent Documents of athletes, coaches, assistant coaches, and chaperones for the 2026 Caraga Regional Athletic Games** in the amount of **P 128,800.00**.

Thank you.

Very truly yours,


JUMER C. CARLON, MD
Medical Officer IV

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director