



Republic of the Philippines
Department of Education
CARAGA REGION

REGIONAL MEMORANDUM
FIN – 2026 –0219

To: Schools Division Superintendent) Division of Tandag City
All Others Concerned

**SUB-ALLOTMENT RELEASE ORDER FOR HUMAN RESOURCE DEVELOPMENT
FOR PERSONNEL IN SCHOOLS AND LEARNING CENTERS**

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Revised Grade 6, 9, and 10 Curriculum Training Program**, under OSEC-13-26-00035 dated February 7, 2026.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.03.05
08:14:43
08/03/2026
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
03/03/2026



Republic of the Philippines
Department of Education
CARAGA REGION

February 26, 2026

MARIA INES C. ASUNCION

Regional Director
Department of Education
J.P. Rosales Avenue, Butuan City

Madame:

The undersigned would like to request from your good office to transfer the 2026 Program Support Funds under SARO No. OSEC-13-26-00035 amounting to One Hundred Twenty-Two Thousand Pesos (₱ 122,000.00) only, to cover expenses in connection for the conduct of the Revised Grades 6, 9, and 10 Curriculum Training Resource Package.

Below is the budget allocation chargeable against the aforementioned fund to wit:

OFFICE	ACTIVITY TITLE	ALLOTMENT	PHYSICAL TARGET
Tandag City	Workshop on the Development of Trainers Guide for the Revised Grades 6, 9, and 10 Curriculum Training Resource Package	₱ 30,000.00	2
	Workshop on the Development of Presentation Materials for the Revised Grades 6, 9, and 10 Curriculum Training Resource Package	₱ 24,000.00	2
	Workshop on the Development, Layout Review, and Refinement of Teachers' Handouts for the Revised Grades 6, 9, and 10 Curriculum Training Resource Package	₱ 26,000.00	2
	Workshop on the Finalization of the Revised Grades 6, 9, and 10 Curriculum Training Resource Package	₱ 42,000.00	2
TOTAL		₱ 122,000.00	6

Thank you.

Very truly yours,


FLORDELISA R. DALIN, EdD
Chief, HRDD



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RO-ASD-F096		
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2026-02-02940



Funds Available:


ELAINE N. NAVARRO
Chief, Finance Division

Approved:


MARIA INES C. ASUNCION
Regional Director

HRDD/rsr
02/26/2026



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