



Republic of the Philippines
Department of Education
CARAGA REGION

JANUARY 26, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0191

To: Schools Division Superintendent) Division of Surigao del Norte
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR PHYSICAL FITNESS AND
SCHOOL SPORTS

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Conduct of Refresher's Course for Technical Officials**, under OSEC-13-25-01120 dated March 25, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2026.02.26
08:07:45
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
02/25/2026



Republic of the Philippines
Department of Education
CARAGA REGION

February 23, 2026

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from **OSEC-13-25-01120** to the Schools Division Office of Surigao del Norte to cover expenses for the conduct of Refresher's Course for Technical Officials in the amount of **P 953,744.34**

Thank you.

Very truly yours,


JUMER C. CARLON, MD
Medical Officer IV

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



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