



Republic of the Philippines
Department of Education
CARAGA REGION

JANUARY 22, 2026

REGIONAL MEMORANDUM
FIN – 2026 – 0063

To: Schools Division Superintendent) Division of Siargao
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (SubARO) FOR DISASTER PREPAREDNESS
AND RESPONSE PROGRAM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **1st Quarter DRRM Coordinators Meeting cum Workshop on FY 2026 DPRP Work and Financial Planning**, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


Digitally signed by
Asuncion
Maria Ines
Casona
Date:
2026.01.22
08:08:35
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director 

FIN/nap
01/20/2026



Republic of the Philippines
Department of Education
CARAGA REGION

January 12, 2026

MARIA INES C. ASUNCION

Regional Director
Department of Education-Caraga
J Rosales Ave., Butuan City

Madam:

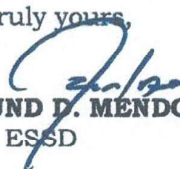
Greetings!

We respectfully request your approval to download funds to the Division of Siargao to cover expenses for the conduct of the 1st Quarter DRRM Coordinators Meeting-cum-Workshop on FY 2026 DPRP Work and Financial Planning in February 2026, to wit:

Division Office	Amount
Siargao Division	200,000.00

Funds for transfer will be charged against **FY 2025 GAAAO-DPRP** and must be obligated/disbursed until December 2026, subject to the usual accounting and auditing procedure.

Very truly yours,


EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds availability:


ELAINE N. NAVARRO
Chief, Finance Division

Approved by:


MARIA INES C. ASUNCION
Regional Director

ESSD/mpb
01/12/2026



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