



Republic of the Philippines
Department of Education
CARAGA REGION

DECEMBER 26, 2025

REGIONAL MEMORANDUM
FIN – 2025 – 1385

To: Schools Division Superintendents) Division of Bayugan City
All Others Concerned) Division of Butuan City
) Division of Surigao del Sur

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR FLEXIBLE LEARNING
OPTIONS – ALTERNATIVE LEARNING SYSTEM (FLO-ALS)

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the **Workshop on BAE-Initiated National Trainings**, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2025.12.23
15:53:07
+0800
MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
12/19/2025



Republic of the Philippines
Department of Education
CARAGA REGION

Office of the Regional Director

December 15, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga
J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authority from your good office to transfer funds for the **three division offices**, chargeable against Travel Support Fund: BAE-Initiated National Trainings for Caraga Participants **FY 2025 FLO ALS GAAAO NBC 595 Annex A-1**. These funds will cover the travel expenses of the participants outlined in the table below:

ACTIVITY	SDO	PARTICIPANTS	AMOUNT
Orientation Workshop on the Data Collection Processes and Fieldwork for the National ALS Research Study	Bayugan City	Jerry P. Salino	20,200.00
		Joana Grace M. Garzon	19,000.00
Workshop on the Validation of Proposed Policy in School-Based Management (SBM) on the Inclusion of Alternative Learning System (ALS)	Bayugan City	Joana Grace M. Garzon	8,500.00
	Surigao del Sur	Rogelio T. Odtojan, Jr.	9,800.00
National Training of Trainers (NTOT) for Limited Scale-Up on the Implementation of Functional Education and Literacy Program (FELP)-Financial Education Course	Surigao del Sur	Menerba M. Dapar	15,400.00
		Jonalyn C. Medrano	15,400.00
	Butuan City	Ana Marie L. Ceniza	19,700.00
		Rachel Cassion	19,700.00
TOTAL			127,700.00

Thank you.

Very truly yours,


JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:


BERNABE L. LINOG
Chief, CLMD

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

CLMD/jcmo
12/15/2025



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