



Republic of the Philippines
Department of Education
CARAGA REGION

DECEMBER 22, 2025

REGIONAL MEMORANDUM
FIN – 2025 – 1376

To: Schools Division Superintendents) Division of Agusan del Sur
All Others Concerned) Division of Surigao City
) Division of Siargao

**SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR PHYSICAL FITNESS AND
SCHOOL SPORTS (PFSS)**

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the following activities:
 - a. Training and meetings on Physical Fitness and School Sports Program, under OSEC-13-25-2346 dated April 9, 2025.
 - b. Regional Training of Sports Club Facilitators on the Teaching of Sports Specific Skills and conduct of Regional Orientation Workshop of School Heads and Division Focal on School Sports Program Batch 2, under FY 2025 GAA.
 - c. Coordination meetings for the Hosting of the 2026 Palarong Pambansa, under OSEC-13-25-02592 dated April 28, 2025.
2. Attached for reference are the approved requests.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2025.12.21
16:32:56
+0800

MARIA INES C. ASUNCION
Director IV
Regional Director

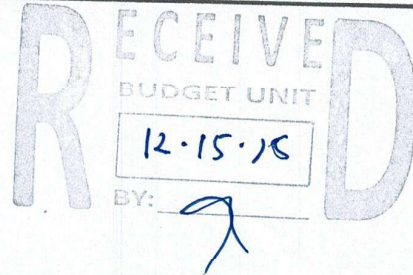
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Republic of the Philippines
Department of Education
CARAGA REGION

December 9, 2025

MARIA INES C. ASUNCION
Director IV
Regional Director



Madam:

✓ This is to request your office for the authority to download funds from **OSEC-13-25-02346** to the Schools Division Office of Siargao to cover travel expenses of sports coordinators and participants to the Physical Fitness and School Sports Program trainings and meetings in the amount of **P 40,000.00**.

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV

Noted by:

EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
Chief, Finance

Approved:

MARIA INES C. ASUNCION
Director IV
Regional Director



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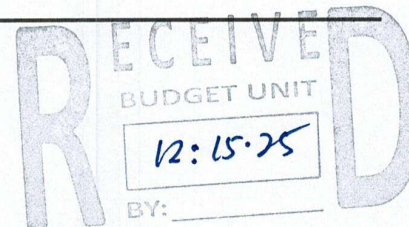
Republic of the Philippines
Department of Education
CARAGA REGION

canon

December 10, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director



Madam:

This is to request your office for the authority to download funds from **GAA FY 2025 Physical Fitness and School Sports funds** to the **Schools Division Office of Surigao City** to cover travelling expenses of facilitators and speakers for the conduct of Regional Training of Sports Club Facilitators on the Teaching of Sports Specific Skills and Conduct of Regional- Orientation Workshop of School Heads and Division Focal on the School Sports Program Batch 2 to wit:

Division	Amount to be downloaded
Surigao City	P 8,400.00
Total:	P 8,400.00

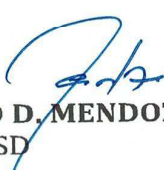
Thank you.

Very truly yours,


JUMER C. CARLON, MD

Medical Officer IV

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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2025-12-22102





Republic of the Philippines
Department of Education
CARAGA REGION

December 9, 202

MARIA INES C. ASUNCION
Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from **OSEC 13-25-02592** to the Schools Division Office of Agusan del Sur for the conduct of coordination meetings for the hosting of the 2026 Palarong Pambansa in the amount of **P 100,000.00**.

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV

Noted by:

EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
Chief, Finance

Approved:

MARIA INES C. ASUNCION
Director IV
Regional Director

