



DECEMBER 2, 2025

REGIONAL MEMORANDUM
FIN - 2025 - 1310

To: Schools Division Superintendents) Division of Agusan del Norte
) Division of Agusan del Sur
) Division of Bayugan City
) Division of Bislig City
) Division of Butuan City
) Division of Cabadbaran City
) Division of Dinagat Island
) Division of Siargao
) Division of Surigao City
) Division of Surigao del Norte
) Division of Surigao del Sur

All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR BASIC EDUCATION CURRICULUM

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to fund the following activities:
 - a. Workshop on the Validation of Sports Curriculum for Learners with Intellectual, Visual, and Physical Impairment, under OSEC-13-25-03013 dated May 23, 2025.
 - b. Provision and Distribution of Learning Resources for the Pilot Implementation of the Strengthened Senior High School (SHS) Curriculum, under OSEC-13-25-5654 dated November 20, 2025.
2. Attached for reference are the approved requests.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

Digitally
signed by
Asuncion
Maria Ines
Casona
Date:
2025.12.02
08:18:52
+0800

MARIA INES C. ASUNCION
Director IV
Regional Director

FIN/nap
11/27/2025



Republic of the Philippines
Department of Education
CARAGA REGION

November 19, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga Region
J.P. Rosales Avenue, Butuan City

Madame:

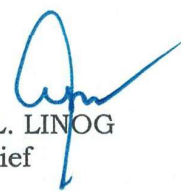
This is to request from your good office the approval on the downloading of fund for the travel expenses of **Philip Kevin Arboleda of Butuan City** in the amount of **Fifteen thousand pesos (P15,000.00)** from **SARO OSEC-13-25-03013** to attend the Workshop on the Validation of Sports Curriculum (Athletics, Swimming, Goalball, and Bocce) for Learners with Intellectual, Visual, and Physical Impairments.

Thank you.

Very truly yours,


ELENA NAQUILA CAPANGPANGAN
RO, EPS, SNED Focal Person

Noted by:


BERNABE L. LINO
CLMD Chief

Funds Available:


ELAINE NAVARRO
Chief- Finance Division

Approved:


MARIA INES C. ASUNCION
Regional Director

CLMD/enc
11/19/2025



Address: J.P. Rosales Avenue, Butuan City
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2025-11-20813





Republic of the Philippines
Department of Education
 CARAGA REGION

Office of the Regional Director

November 26, 2025

MARIA INES C. ASUNCION

Regional Director
 Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from PPA-445 – FLO-LR - **OSEC-13-25-05654** (continuing), as **PSF for the Provision and Distribution of Learning Resources for the Pilot Implementation of Strengthened Senior High School (SHS)**. Below is the budget allocation per division:

Division	SHS Pilot Enrolment	Allocation @ 92.85/student	Allocation /Division
Agusan del Norte	573	53,203.05	53,203.00
Agusan del Sur	3,660	339,831.00	339,830.00
Bayugan City	2,707	251,344.95	251,344.00
Bislig City	406	37,697.10	37,697.00
Butuan City	10,104	938,156.40	938,156.00
Cabadbaran City	4,465	414,575.25	414,575.00
Dinagat Island	6,278	582,912.30	582,908.00
Siargao	3,239	300,741.15	300,740.00
Surigao City	1,136	105,477.60	105,912.00
Surigao del Norte	6,199	575,577.15	575,577.00
Surigao del Sur	4,004	371,771.40	371,769.00
	42,771		3,971,711.00

Please see attached detailed list of recipient schools.

Thank you.

Very truly yours,

For:
MARIPAZ F. MAGNO
 EPS-LR Manager

Noted:

BERNABE L. LINOG
 Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
 Chief, Finance

Approved:

MARIA INES C. ASUNCION
 Regional Director

CLMD/mfm
 11/26/2025



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