



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
SEPT. 25 2025

BY: NMB

TIME: 11:40 AM

SEPT. 25 2025

REGIONAL MEMORANDUM
FIN – 2025 – 1023

To: Schools Division Superintendent) Division of Butuan City
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR PHYSICAL
FITNESS AND SCHOOL SPORTS

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to provide Program Support Funds (PSF) for the **Sports Supplies and Equipment Enhancement Delivery Program (SSEEDP)**, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
09/23/2025



Republic of the Philippines
Department of Education
CARAGA REGION

September 19, 2025

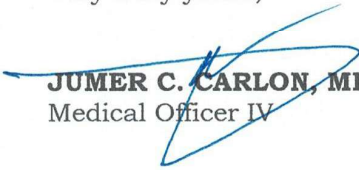
MARIA INES C. ASUNCION
Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from **GAA FY 2025 Physical Fitness and School Sports funds** to the **Schools Division Office of Butuan City** as program support funds for the Sports Supplies and Equipment Enhancement Delivery Program (SSEEDP) in the amount of **P 50,000.000**.

Thank you.

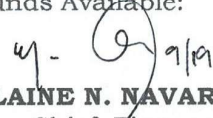
Very truly yours,


JUMER C. CARLON, MD
Medical Officer IV

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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