



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE, CARAGA
RELEASED
SEPT. 19, 2025
BY: NMB
TIME: 1:47 PM

SEPT. 19, 2025

REGIONAL MEMORANDUM
FIN – 2025 –1001

To: Schools Division Superintendents) Division of Tandag City
All Others Concerned

SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MADRASAH EDUCATION PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to provide funds for the participation in the **Writeshop on the Validation of the Collaborative Expertise Resource Package for Arabic Language and Islamic Values Education (ALIVE)**, under OSEC-13-25-03443 dated June 23, 2025.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
09/17/2025



Republic of the Philippines
Department of Education
CARAGA REGION

September 15, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
This Office

Madam:

This is to respectfully request transfer of funds from Sub-Allotment Release Order (Sub-ARO) No. OSEC-13-25-03443 to Tandag City Division to cover the funding requirements for the **participation in the Writeshop on the Validation of the Collaborative Expertise Resource Package for Arabic Language and Islamic Values Education (ALIVE)**, to wit:

Division	No. of Participant	Amount
Tandag City	1	P18,100.00

Attached herewith is Sub-ARO No. OSEC-13-25-03443 for reference.

For your approval.

Very truly yours,


RHEA J. YPARRAGUIRRE

EPS-CLMD/RMEPC

Funds Available:


ELAINE N. NAVARRO

SAO, Finance Division

Approved:


MARIA INES C. ASUNCION

Director IV
Regional Director



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