



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
SEPT. 08, 2025

BY: NMB

TIME: 10:14 am

REGIONAL MEMORANDUM
FIN – 2025 –0943

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned) Division of Surigao City

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR FLEXIBLE
LEARNING OPTIONS – ALTERNATIVE LEARNING SYSTEM (ALS)

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover the travel expenses of participants attending the **Framework and Design Development Workshop for the Nationwide ALS Research Study**, under OSEC-13-25-03073 dated June 9, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
09/03/2025



Republic of the Philippines
Department of Education
CARAGA REGION

August 22, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga
J.P. Rosales Ave., Butuan City

Madam:

We respectfully request authority from your good office to transfer funds for the two division offices, chargeable against the **SARO OSEC-13-25-03073**. These funds will cover the travel expenses of the participants who attended the **Framework and Design Development Workshop for the Nationwide ALS Research Study**.

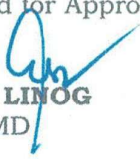
ACTIVITY	SDO	PARTICIPANTS	AMOUNT
Framework and Design Development Workshop for the Nationwide ALS Research Study	Butuan City	Rachel S. Cassion	16,620.00
	Surigao City	Hermiette F. Lerog	20,260.00
TOTAL			36,880.00

Thank you.

Very truly yours,


JOSEPHINE CHONIE M. OBSEÑARES
EPS, ALS Focal Person

Recommended for Approval:


BERNABE L. LINO
Chief, CLMD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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