





Republic of the Philippines
Department of Education
CARAGA REGION

August 14, 2025

MARIA INES C. ASUNCION
Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from **OSEC 13-25-03720** to the Schools Division Offices to cover travel expenses of participants to the Training for School Health Personnel on Brief Tobacco Intervention to wit:

Division	Amount to be downloaded:
Agusan del Sur	P 15,320.00
Bayugan City	P 15,320.00
Butuan City	P 15,320.00
Surigao del Sur	P 15,320.00
Total	P 61,280.00

Thank you.

Very truly yours,

JUMER C. CARLON, MD
Medical Officer IV

Noted by:

EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:

ELAINE N. NAVARRO
Chief, Finance

Approved:

MARIA INES C. ASUNCION
Director IV
Regional Director



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