



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
AUGUST 12 2025

BY: NMB

TIME: 11:36 AM

AUGUST 12 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0835

To: Schools Division Superintendent) Division of Cabadbaran City
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
DISASTER PREPAREDNESS AND RESPONSE PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover funds for the enhancement of water system in public schools under the project titled **“Sustaining Water Access for Service and Learning Continuity” project**, funded through the FY 2024 GAA.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
08/08/2025



Republic of the Philippines
Department of Education
CARAGA REGION

August 5, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education-Caraga
J Rosales Avenue., Butuan City

Madame:

Healthy greetings!

We respectfully request your approval to download a portion of the FY 2024 Disaster Preparedness and Response Program (DPRP) funds to support the enhancement of water systems for the continued delivery to public schools within the Division of Cabadbaran City in support of the project entitled "Sustaining Water Access for Service and Learning Continuity", and this fund will be utilized for:

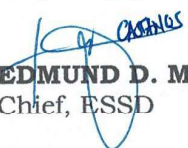
- Emergency access to potable water especially during high heat index in the region and other effects of weather disturbances.
- Rehabilitation and upkeep of water supply infrastructure to ensure uninterrupted access and functionality.
- Provision of water storage containers and filtration devices.
- Transportation and logistics of water-related materials.

The breakdown of funds to be downloaded are as follows:

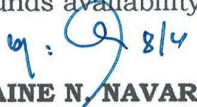
Division Office	Amount
Division of Cabadbaran City	150,000.00
Total	150,000.00

The funds to be downloaded shall be charged against *FY 2024 DPRP Funds of the Disaster Preparedness and Response Program (DPRP)*.

Very truly yours,


EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds availability:


ELAINE N. NAVARRO
SAO/OIC-Chief, Finance Division

Approved by:


MARIA INES C. ASUNCION
Regional Director

ESSD/cap
08/05/2025

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