



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
JULY 31 2025

BY: NMB

TIME: 3:32 PM

JULY 31 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0782

To: Schools Division Superintendent) Division of Bayugan City
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
PHYSICAL FITNESS AND SCHOOL SPORTS**

1. This Office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover the expenses for the Benchmarking and Action Planning for the billeting quarters for the 2026 Palarong Pambansa, under OSEC-13-25-02486 dated April 23, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of the Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENT
PROGRAMS**

FIN/nap
07/29/2025



Republic of the Philippines
Department of Education
CARAGA REGION

July 25, 2025

MARIA INES C. ASUNCION

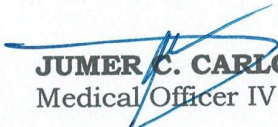
Director IV
Regional Director

Madam:

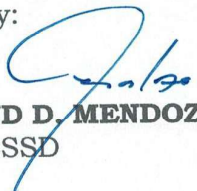
This is to request your office for the authority to download funds from **OSEC 13-25-02486** to the Schools Division Office of Bayugan City to cover expenses for the Benchmarking and Action Planning for the billeting quarters for the 2026 Palarong Pambansa in the amount of **P 72,000.00**.

Thank you.

Very truly yours,


JUMER C. CARLON, MD
Medical Officer IV

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
Chief, Finance

Spoke OSEC 13-25-2484
bal. 123,758.25

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director



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