



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
July 24 2025
BY: NMB
TIME: 2:02 PM

July 24 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0748

To: Schools Division Superintendents) Division of Surigao del Sur
All Others Concerned) Division of Tandag City

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MADRASAH EDUCATION PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover the travel expenses of participants to the Series of **Writeshop on the Development, Validation, and Finalization of Supplementary Arabic Materials for Key Stages 1-2 (Grades 1-6) in Arabic Language and Islamic Values Education (ALIVE)**, under OSEC-13-25-03424 dated June 18, 2025.
2. Attached for reference is the approved request.
3. Upon the receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
07/21/2025



Republic of the Philippines
Department of Education
CARAGA REGION

July 16, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director
This Office

Madam:

This is to respectfully request transfer of funds from the FY 2025 Madrasah Education Program (MEP) funds under Sub-Allotment Release Order (Sub-ARO) No. OSEC-13-25-03424 dated June 18, 2025, to cover the travel expenses of participants attending the Series of Writeshops on the Development, Validation and Finalization of Supplementary Arabic Materials for Key Stages 1-2 (Grades 1-6) in Arabic Language and Islamic Values Education (ALIVE), specifically:

Activity	Tandag City	Surigao del Sur	Subtotal
Activity 1: Writeshop on the Validation of Supplementary Arabic Materials for Key Stage 1 (Grades 1-3)	1 participant - P16,300.00	1 participant - P16,300.00	P32,600.00
Activity 2: Writeshop on the Development of Supplementary Arabic Materials for Key Stage 2 (Grades 4-6)	3 participants - P55,200.00	0 participants - P0.00	P55,200.00
Activity 3: Writeshop on the Validation of Supplementary Arabic Materials for Key Stage 2 (Grades 4-6)	1 participant - P18,400.00	1 participant - P18,400.00	P36,800.00
Activity 4: Writeshop on the Finalization of Supplementary Arabic Materials for Key Stage 2 (Grades 4-6)	3 participants - P55,200.00	0 participants - P0.00	P55,200.00
TOTAL AMOUNT TO BE DOWNLOADED PER DIVISION	P145,100.00	P34,700.00	P179,800.00

Attached herewith is Sub-ARO No. OSEC-13-25-03424 for reference.

The abovementioned expenses are in support of the Bureau of Learning Delivery - Student Inclusion Division (BLD-SID) initiatives for the development of comprehensive supplementary materials aligned with DepEd's standards for Arabic language and Islamic Values Education (ALIVE), in alignment with the Department of Education-Caraga Region's commitment to providing Filipino Muslim learners with a robust foundation in Arabic language and Islamic values education.



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph

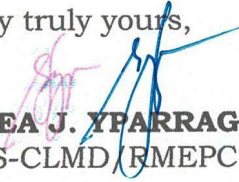


Doc. Ref. Code	RO-ASD-F095	Rev	00
Effectivity	02.01.23	Page	1 of 2

The participants from the Schools Divisions of Tandag City and Surigao del Sur have been selected based on their specialized expertise in Arabic language instruction, which is critical to the success of the Madrasah Education Program.

For your approval.

Very truly yours,


RHEA J. YPARRAGUIRRE
EPS-CLMD/RMEPC

Funds Available:


ELAINE N. NAVARRO
SAO, Finance Division

Madmcha 082 17-25-7424
bal. 278,740

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director