



Republic of the Philippines
Department of Education
CARAGA REGION

July 8, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from PPA-356 – TOIM - **OSEC-13-25-00815**, as travel funds to cover travel expenses in the conduct of various activities of the BLR-Quality Assurance Division (Evaluation Workshop of Grades 2,3,5, and 8 TX's and TMs). Below is the budget allocation per division:

Name of Recipient		Division	Allocation Amount
1	Napoles, Isidra	Bayugan	PhP 56,000.00
2	Adrales, Corazon		
3	Luga, Rhodora	Bislig City	95,000.00
4	Odtohan, Victor		
5	Patayon, Elma		
6	Almazan, Lilifreda	Butuan City	28,000.00
7	Sanguenza, Marina		
8.	Raza, Emelinda	Dinagat City	28,000.00
9	Cortes, Monreynard	Surigao City	28,000.00
10	Morata, Romulo	Surigao del Sur	28,000.00
		Total	263,000.00

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
07/08/2025

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