



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
JUNE 16 2025

BY: NMB

TIME: _____

JUNE 16 2025

REGIONAL MEMORANDUM
FIN – 2025 –0594

To: Schools Division Superintendent) Division of Butuan City
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
PHYSICAL FITNESS AND SCHOOL SPORTS

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover travel expenses of the **Technical Working Group for the 2025 Palarong Pambansa in Ilocos Norte**, under OSEC-13-25-02486.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director 

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
06/10/2025



Republic of the Philippines
Department of Education
CARAGA REGION

June 10, 2025

MARIA INES C. ASUNCION
Director IV
Regional Director

Madam:

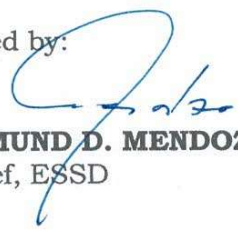
This is to request your office for the authority to download funds from **OSEC 13-25-02486** to the Schools Division Office of Butuan City to cover travel expenses of Technical Working Group for the 2025 Palarong Pambansa in Ilocos Norte in the amount of **P 52,600.00**.

Thank you.

Very truly yours,


JUMER C. CARLON, MD
Medical Officer IV/RSO

Noted by:


EDMUND D. MENDOZA, Ph.D.
Chief, ESSD

Funds Available:


ELAINE N. NAVARRO
OIC-Chief, Finance

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director