



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
JUNE 13 2025

BY: NMB

TIME: 9:25 AM

JUNE 13 2025

REGIONAL MEMORANDUM
FIN – 2025 – 0580

To: Schools Division Superintendents) Division of Dinagat Islands
All Others Concerned) Division of Surigao City

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
MULTIGRADE EDUCATION

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover travel expenses of participants for the **Orientation Workshop on the Management of the Learning Passport**, under OSEC-13-25-02627, dated May 3, 2025.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of a Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
06/04/2025



Republic of the Philippines
Department of Education
CARAGA REGION

June 2, 2025

MARIA INES C. ASUNCION

Regional Director
DepEd Caraga Region
J.P. Rosales Avenue, Butuan City

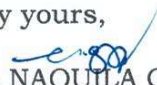
Madame:

This is to request from your good office the approval on the downloading of Fund from **SARO OSEC-13-25-02627** with a total amount of **One Million Eight thousand pesos only (P1,008,000.00)** for the travel expenses of participants attended the Orientation Workshop on the Management of the Learning Passport (Counterpart Support to CPC 9), to wit:

Division	Amount
Dinagat	982,000.00
Surigao City	26,000.00
Total	1,008,000.00

Thank you.

Very truly yours,


ELENA NAQUILA CAPANGPANGAN
RO, EPS, SNED Focal Person

Noted by:


BERNABE L. LINO
CLMD Chief

Funds Available:


ELAINE NAVARRO
SAO- Finance Division

ME 096 M-25-22624

Approved:


MARIA INES C. ASUNCION
Director IV
Regional Director

CLMD/enc
06/02/2025