



Republic of the Philippines
Department of Education
 CARAGA REGION

April 29, 2025

MARIA INES C. ASUNCION

Regional Director
 DepEd Caraga Region
 J.P. Rosales Avenue, Butuan City

Madame:

This is to request from your good office the approval on the downloading of ELLN Fund **SARO No. OSEC-13-25-02534** to cover expenses in connection with the conduct of various activities related to Early Language, Literacy and Numeracy (ELLN)-Series of Workshops on the Development of Social Interaction in Key Stage 1 with a **total amount of Two Hundred Sixty-Nine Thousand Two hundred Twenty pesos (P269,220.00)** only. **to wit:**

Summary

No	Division	Total Amount
1	Agusan del Sur	31,240
2	Agusan del Norte	27,400
3	Butuan City	97,220
4	Cabadbaran City	54,800
5	Dinagat	21,940
6	Surigao City	21,940
7	Surigao del Norte	14,680
	Total	269,220

Breakdown:

List of Participants	Division	Activities	Amount
1. Jerelyn M. Galdiano	Agusan del Sur	Workshop on the Development of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, April 8-11, 2025 (inclusive of time travel), Baguio Cy	22,020
2. Jerelyn M. Galdiano	Agusan del Sur	Workshop on the Finalization of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, July 15-18, 2025, Cagayan de Oro City	9,220
		TOTAL	31240
1. Antonina A. Prisco	Agusan del Norte	Workshop on the Validation of Play- Based Integration Modules to Develop Physical Movement and Social Interaction in Key Stage 1,	14,680



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2025-04-07624

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1



		May 7- 9, 2025, NCR	
2. Antonina A. Prisco	Agusan del Norte	Workshop on the Revision/ Refinement of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, May 27- 30, 2025, Dumaguete	12,720
	TOTAL		27,400
1. Divina Acedilla	Butuan City	Workshop on the Development of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, April 8-11, 2025 (inclusive of time travel), Baguio Cy	22,020
2. Carolyn S. Mayuga	Butuan City		22,020
3. Remelie Cedro	Butuan City		22,020
1.Marie Joy M. Intong	Butuan City	Workshop on the Revision/ Refinement of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, May 27- 30, 2025, Dumaguete	12,720
1. Divine Acedilla	Butuan City	Workshop on the Finalization of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, July 15-18, 2025, Cagayan de Oro City	9,220.00
2. Remelie Cedro	Butuan City		9,220.00
	TOTAL		97,220
2. Marilou D. Asotigue	Cabadbaran City	Workshop on the Validation of Play- Based Integration Modules to Develop Physical Movement and Social Interaction in Key Stage 1, May 7- 9, 2025	14,680
2. Marie Rose P. Abante	Cabadbaran City	Workshop on the Revision/ Refinement of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, May 27- 30, 2025	12,720
5. Marilou D. Asotigue	Cabadbaran City		12,720
2. Joel L. Pelenio	CID Chief, Cabadbaran City	Orientation on the Utilization of Physical Movement and Social Interaction in Key Stage 1, August 6-8, 2025	14,680
		Total	54,800.00
3. Ronnie Golandrina	Dinagat	Workshop on the Revision/ Refinement of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, May 27- 30, 2025, Dumaguete	12720

3. Ronnie Golandrina	Dinagat	Workshop on the Finalization of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, July 15-18, 2025, Cagayan de Oro City	9220
TOTAL			21,940
4. Nerissa Galvez	Surigao City	Workshop on the Revision/ Refinement of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, May 27- 30, 2025, Dumaguete	12,720
4. Hazel Tamonan	Surigao City	Workshop on the Finalization of Play- Based Modules to Develop Physical Movement and Social Interaction in Key Stage 1, July 15-18, 2025, Cagayan de Oro City	9,220
TOTAL			21,940
3. Maricel G. Calang	Surigo del Norte	Workshop on the Validation of Play- Based Integration Modules to Develop Physical Movement and Social Interaction in Key Stage 1, May 7- 9, 2025, NCR	14,680
TOTAL			14,680

Thank you.

Very truly yours,

ELENA NAQUITA CAPANGPANGAN
RO, EPS, MG Focal Person

Noted by:

BERNABE L. LINO
CLMD Chief

Funds Available:

ELAINE NAVARRO
SAO- Finance Division

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/enc
04/29/2025



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Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	2 of 3





Republic of the Philippines
DEPARTMENT OF EDUCATION

Central Office

SUB-ALLOTMENT RELEASE ORDER

Fiscal Year 2025

PROGRAM/PROJECT/ACTIVITY NO./DESCRIPTION: PPA321 310100100007000 - Continuing Appropriations Early Language Literacy and Numeracy		REFERENCE: FY 2024 GAAAO dated 01/02/2024	SUB-ALLOTMENT RELEASE ORDER NO. OSEC-13-25-02534
FUND CODE: 01102101		LEGAL BASIS: FY 2024 GAA R.A. No. 11975 (Continuing Appropriations)	DATE: 15-Apr-25
ORGANIZATION CODE: 070010100000		FISCAL YEAR: FY 2025	
PURPOSE: <i>To cover expenses in connection with the conduct of various activities related to Early Language, Literacy and Numeracy (ELLN).</i>			
To: The Regional Director Regional Office - XIII Butuan City 070010300016			Region : 13
PARTICULARS		ALLOTMENT CLASS/ ACCOUNT CODE	AMOUNT AUTHORIZED
Training Expenses		MOOE 5020201002	307,800.00
AMOUNT IN WORDS: *** Three Hundred Seven Thousand Eight Hundred Pesos Only ***			Total: 307,800.00
NOTE: The MOOE or CO allotment herein sub-allotted are valid for obligation until December 31, 2025.			

The above sub-allotments have been made available for expenditures of the Region/ Division/ School. It is your primary responsibility to keep expenditures within the limits of the amount sub-allotted. Pursuant to Section 41, Book VI of Executive Order No. 292, the incurrence of overdrafts is prohibited. Parties responsible for the incurrence of overdrafts shall be held personally liable therefor. It is understood that the allotments herein authorized shall be used solely for the purposes indicated and disbursements therefrom shall be made in accordance with existing budgeting, accounting and auditing rules and regulations.

Certification of Availability of Allotment:


CHOLITA E. TIONG
Chief Administrative Officer
Budget Division

Approval for Transfer/Downloading of Funds:


ATTY. EDSON BYRON K. SY
Assistant Secretary for Finance
OIC, Office of the Undersecretary for Finance