



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
MAY 2 2025

BY: NMB

TIME: 1:35 PM

MAY 2 2025

REGIONAL MEMORANDUM
FIN – 2025 –0442

To: Schools Division Superintendent) Division of Agusan del Norte
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
SCHOOL BASED FEEDING PROGRAM

1. This office announces the issuance of a Sub-Allotment Release Order (Sub-ARO) to cover expenses for the **First Regional Oplan sa Kalusugan sa DepEd (OKD) Quarterly Meeting**, under FY 2025 GAA.
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: As stated

To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENTS
PROGRAMS

FIN/nap
04/23/2025



2025-04-07352

Doc. Ref. Code	RO-ASD-F164	Rev	00
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Republic of the Philippines
Department of Education
CARAGA REGION

April 21, 2025

MARIA INES C. ASUNCION

Director IV
Regional Director

Madam:

This is to request your office for the authority to download funds from SBFP FY 2025 NBC 595 to the Schools Division Office of Agusan del Norte to cover the expenses for meals, snacks, tokens, honorarium and other expenses for the conduct of the First Regional Oplan sa Kalusugan sa DepEd (OKD) Quarterly Meeting with a total amount of **one hundred twenty – five thousand five hundred ninety – one pesos and eighty centavos (Php 125,591.80)**

Thank you.

Very truly yours,

[Signature]
RENA GRACE G. TUL – ID
Nutritionist – Dietician II

Noted By:

[Signature]
EDMUND D. MENDOZA, PhD
Chief, ESSD

Funds Availability:

[Signature]
ELAINE N. NAVARRO
SAO/OIC-Chief, Finance Division

ATL-2025-R-579-00006
KL-25-5781-SBFP-011/012 } 100,000 -
AR-2025-R-5781-00029
KL-25-5781-SBFP-004 } 25,591.80

Approved by:

[Signature]
MARIA INES C. ASUNCION
Regional Director

ESSD/IIa
04/21/2025