



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA

RELEASED
APR 8 2025

BY: NMB

TIME: 9:22 AM

REGIONAL MEMORANDUM
FIN – 2025 – 0359

To: Schools Division Superintendent) Division of Agusan del Norte
) Division of Butuan City
) Division of Siargao
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
TEXTBOOKS AND OTHER INSTRUCTIONAL MATERIALS

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover printing and production of SY 2025-2026, Quarters 1-4 **Worksheets (WSs) and Lesson Exemplars (LEs) for the Pilot Implementation of MATATAG Curriculum.**
2. Attached for reference is the approved request.
3. Upon receipt of Sub-ARO, the Schools Division Offices (SDOs) are directed to promptly request the issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of these funds shall adhere to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is highly desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
04/03/2025



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Republic of the Philippines
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March 26, 2025

MARIA INES C. ASUNCION

Regional Director
Department of Education

Madam:

This is to respectfully request for the issuance of Sub-Allotment Release Order (Sub-ARO) to the identified Schools Division Offices (SDO/s) of Caraga Region, to download funds from Directly Released Funds Under FY 2025 Textbooks and other Instructional Materials (TBIMs) Fund, for the **Printing/Production of SY 2025-2026 Quarters 1-4 Worksheets (WSs) and Lesson Exemplars (LEs) for the Pilot Implementation of MATATAG Curriculum**. Below is the budget allocation per division:

School Name	Grade Level Enrolment				%	Fund Allocation/ School	Division	Fund Allocation /Division
	6	9	10	Total				
1 Santiago CES	227	0	0	227	0.21	841,541.00	Agusan del Norte	841,541.00
2 Pedro D. Duncano National HS	0	92	101	193	0.18	715,495.00	Butuan City	1,056,560.00
3 Baobaoan Integrated School	38	28	26	92	0.08	341,065.00	Siargao	2,153,899.00
4 Suyangan Elementary School	13	0	0	13	0.01	48,194.00		
5 Scorro National High School	0	312	256	568	0.52	2,105,705.00		
TOTAL				1,093	1.00	4,052,000.00		4,052,000.00

Based on LIS, generated as of January 30, 2025

Thank you.

Very truly yours,

MARIPAZ F. MAGNO
EPS-LR Manager

Noted:

BERNABE L. LINOG
Chief, CLMD

Funds Available:

ELAINE N. NAVARRO
SAO, Finance

Approved:

MARIA INES C. ASUNCION
Regional Director

CLMD/mfm
03/26/2025