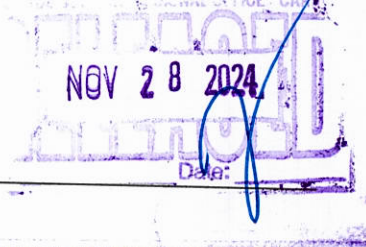




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 1327

To: Schools Division Superintendents

-) Division of Agusan del Norte
-) Division of Agusan del Sur
-) Division of Bayugan City
-) Division of Bislig City
-) Division of Butuan City
-) Division of Dinagat Islands
-) Division of Siargao
-) Division of Surigao City
-) Division of Surigao del Norte
-) Division of Surigao del Sur

All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover travelling expenses, meals and snacks of learner participants to the **Regional ALS and SHS-TVL Summit cum Synchronized National Certification Assessment** under OSEC-13-24-6640 dated November 19, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None

Reference: As stated

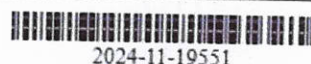
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
11/20/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@deped.gov.ph
Website: caraga.deped.gov.ph



2024-11-19551

Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	1 of 2





Republic of the Philippines
Department of Education
 CARAGA REGION

November 19, 2024

MARIA INES C. ASUNCION

Director III
 Officer-in-Charge
 Office of the Regional Director
 DepEd Caraga Region
 Butuan City

Madam:

This is to request authority from your good office to transfer the Program Support Fund to the identified participants chargeable against **OSEC-13-24-6640** to cover meals and snacks, and travel expenses of learners during their participation to the Regional ALS and SHS-TVL Summit Cum Synchronized National Certification Assessment to wit:

Division	No. of Learners	Meals and Snacks for 3 days w/o accommodations (3,000/learner)	Travel Expenses (2,160/learner)	Activity Expenses for TESDA guests, DepED RO pax & other legible expenses	Amount to be downloaded
Agusan del Norte	14	42,000.00	30,240.00		72,240.00
Agusan de Sur	45	135,000.00	97,200.00		232,200.00
Bayugan City	93	279,000.00	200,880.00	-	479,880.00 <i>mjl</i>
Bislig City	22	66,000.00	47,520.00		113,520.00
Butuan City	33	99,000.00	71,280.00		170,280.00
Dinagat Islands	35	105,000.00	75,600.00		180,600.00
Siargao	33	99,000.00	71,280.00		170,280.00
Surigao City	10	30,000.00	21,600.00		51,600.00
Surigao del Norte	2	6,000.00	4,320.00		10,320.00
Surigao del Sur	335	1,005,000.00	723,600.00		1,728,600.00
Total	622	1,866,000.00	1,343,520.00	-	3,209,520.00 <i>mjl</i>

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2024-11-19336

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Effectivity	02.01.23	Page	1 of 1



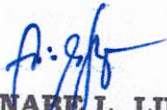
Should the expenses of the participants exceeded the downloaded funds for their division/school, the remaining expenses shall be charged against any available or local funds.

Thank you.

Very truly yours,


CELSA M. CATALUÑA
EPS, CLMD

Recommended for Approval:


BERNABE L. LINO
Chief, CLMD

Funds available:


ELAINE N. NAVARRO
SAO, Finance Division

Approved:


MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

CLMD/cmc
11/19/2024