



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 1307

To: Schools Division Superintendents) Division of Surigao del Norte
All Others Concerned

ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR HUMAN
RESOURCE DEVELOPMENT FOR PERSONNEL IN SCHOOLS
AND LEARNING CENTERS

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover Program Support Funds (PSF) for the **Development and Implementation of Initiatives relative to the Continuing Professional Development of School Teachers and School Leaders** under OSEC-13-24-1741, dated March 18, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

ALLOTMENT
PROGRAMS

FIN/nap
11/20/2024



Republic of the Philippines
Department of Education
CARAGA REGION

November 20, 2024

MARIA INES C. ASUNCION

OIC-Regional Director
Department of Education
J. Rosales Avenue, Butuan City

Madame:

The undersigned would like to request from your good office to transfer the 2024 Program Support Funds under SARO No. OSEC-13-24-1741 amounting to One Million Pesos (P 1,000,000.00) only from Sixteen Million Two Hundred Fifty Thousand (P 16,250,000.00), to support the development and implementation of initiatives relative to the continuing professional development of school teachers and school leaders in compliance with DM-OUHROD-2024-0427 titled "Guidelines on the Utilization of FY 2024 Human Resource Development (HRD) Fund" for the conduct of Human Resource Development Programs.

Below is the budget allocation per approved Professional Development Program chargeable against the aforementioned fund to wit:

SCHOOLS DIVISION OFFICE	TITLE OF THE PROFESSIONAL DEVELOPMENT PROGRAM	ALLOTMENT	PHYSICAL TARGET
Surigao del Norte	Training on Facilitating and Assessing Learning Skills in Mathematics	₱ 400,000.00	125
	Division Training of Trainers on The Upskilling of English Teachers in Language Instruction Cum Revisiting of Guidelines for Assessment & Grading	₱ 600,000.00	65
TOTAL		₱ 1,000,000.00	190

Thank you.

Very truly yours,


FLORDELISA R. DALIN, EdD
Chief, HRDD

MRDPSLC

1171



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Funds Available:


ELAINE N. NAVARRO
Supervising Admin. Officer
OIC- CAO

Approved:


MARIA INES C. ASUNCION
Director III
Officer-In-Charge
Office of the Regional Director

HRDD/rsr
11/20/2024