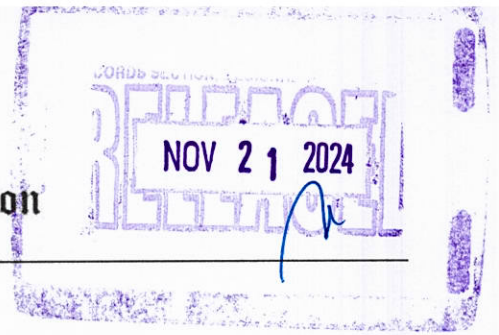




Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 1292

To: Schools Division Superintendents) Division of Agusan del Norte
All Others Concerned

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION - ROP**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover funding requirements for meals, accommodation and other logistics for the conduct of the *FY 2024 4th Quarter Full-Time Delivery Unit (FDU) Meeting* under FY 2024 GAA dated January 2, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to existing government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENT
PROGRAMS**

FIN/nap
11/18/2024



Address: J.P. Rosales Avenue, Butuan City
Trunkline No: (082) 225-1151
Telefax No: (085) 342-5959
Email: caraga@depd.gov.ph
Website: caraga.depd.gov.ph



2024-11-19472

Doc. Ref. Code	RO-ASD-F164	Rev	00
Effectivity	08.09.24	Page	1 of 1





Republic of the Philippines
Department of Education
CARAGA REGION

November 18, 2024

MARIA INES C. ASUNCION

OIC-Regional Director

Department of Education-Caraga Region

J. Rosales Avenue, Butuan City

Dear RD

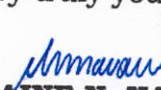
Greetings!

This is to respectfully request authority from your office to download funds from GAS-MOOE c/o Office of the Regional Director funds to Agusan del Norte Division to cover funding requirements for the meals and venue of participants of the FY 2024 4th Quarter Full-Time Delivery Unit (FDU) Meeting on November 28, 2024 to be hosted by Agusan del Norte Division.

No. of pax	Amount per pax	Total
DepEd RO (18 pax)	500.00	9,000.00
DepEd SDO (72 pax)	500.00	36,000.00
DBM (10 pax)	500.00	5,000.00
Contingency		5,000.00
Total 100 pax	Total	P55,000.00

Thank you.

Very truly yours,


ELAINE N. NAVARRO

OIC-Chief, Finance Division

Funds Available:


ELAINE N. NAVARRO

OIC-Chief, Finance Division

Approved:


MARIA INES C. ASUNCION

Director III

Officer-In-Charge

Office of the Regional Director

FIN/atb

11/18/2024

Address: J.P. Rosales Avenue, Butuan City

Trunkline No: (082) 225-1151

Telefax No: (085) 342-5959

Email: caraga@deped.gov.ph

Website: caraga.deped.gov.ph



2024-11-19185

Doc. Ref. Code	RO-ASD-F069	Rev	00
Effectivity	02.01.23	Page	1 of 1

