



Republic of the Philippines
Department of Education
CARAGA REGION



REGIONAL MEMORANDUM
FIN – 2024 – 1288

To: Schools Division Superintendents) Division of Surigao del Sur
All Others Concerned) Division of Cabadbaran City

**ISSUANCE OF SUB-ALLOTMENT RELEASE ORDER (Sub-ARO) FOR
GENERAL MANAGEMENT AND SUPERVISION**

1. This office announces the issuance of Sub-Allotment Release Order (Sub-ARO) to cover expenses related to the *Session 2: Getting Ready with Khan Academy for Batch 2 Schools – Caraga Region* under OSEC-13-24-5054 dated July 15, 2024.
2. Attached is the approved request for reference.
3. Upon receipt of Sub-ARO, the SDOs shall immediately request the Issuance of Notice of Cash Allocation from the DBM Regional Office XIII. The disbursement of such funds shall be subject to standard government accounting and auditing rules and regulations.
4. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director III
Officer-in-Charge
Office of the Regional Director

Encl.: None
Reference: As stated
To be indicated in the Perpetual Index
under the following subjects:

**ALLOTMENT
PROGRAMS**

FIN/nap
11/15/2024



Republic of the Philippines
Department of Education
CARAGA REGION

November 11, 2024

MARIA INES C. ASUNCION

Director III

Officer-in-Charge

Office of the Regional Director
This Region

Madam:

This is to respectfully request authority from your office to download funds to the concerned Schools Division Offices to cover the expenses for the conduct of "Session 2: Getting Ready with Khan Academy for Batch 2 Schools - Caraga Region" to be held simultaneously on November 23, 2024, in two venues, to wit:

Division Office	Amount
Surigao del Sur	P66,000.00
Cabadbaran City	P37,000.00
TOTAL	P103,000.00

The activity will cater to Cluster 1 participants (Surigao del Sur, Agusan del Sur, and Bislig City) and Cluster 2 participants (Cabadbaran City, Agusan del Norte, Butuan City, Surigao City, Surigao del Norte, and Siargao) in their respective venues. The amount shall be charged against **OSEC-13-24-5054**.

For your approval.

Very truly yours,

RHEA J. YPARRAGUIRRE

EPS-Mathematics, CLMD

Funds Available:

ELAINE N. NAVARRO

SAO, Finance Division

Approved:

MARIA INES C. ASUNCION

Director III

Officer-in-Charge

Office of the Regional Director

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