



Republic of the Philippines
Department of Education
CARAGA REGION

MAY 21, 2026

REGIONAL MEMORANDUM
CLMD – 2026 –0490

To: Schools Division Superintendents) Division of Butuan City
All Others Concerned) Division of Cabadbaran City

**PARTICIPATION IN THE WORKSHOP ON THE REFINEMENT OF THE HOMEROOM
GUIDANCE PROGRAM FACILITATION MANUAL FOR KEY STAGES 1 TO 4**

1. In reference to DepEd Memorandum DM-LS-2026-05-188_ dated May 15, 2026, regarding the **Workshop on the Refinement of the Homeroom Guidance Program Facilitation Manual for Key Stages 1 to 4** scheduled on May 25–27, 2026, this Office informs the field of the participation of the following personnel:

From SDO Cabadbaran City:

- Jeffer V. Guiral, Head Teacher III
- Yvonne R. Avila, Education Program Supervisor

From SDO Butuan City:

- Elynor A. Sayson, Guidance Counselor
- Nancy Caballero, Guidance Counselor

2. This activity aims to refine and enhance the Homeroom Guidance Program Facilitation Manual for Key Stages 1 to 4 to ensure its responsiveness and effectiveness in supporting learners' holistic development.

3. Participants are expected to attend the activity in face-to-face modality and are advised to bring their laptops.

4. Board and lodging, travel, and other related expenses shall be charged against the FY 2026 BEC Funds, subject to the usual government accounting and auditing rules and regulations. In cases where the downloaded funds are insufficient, the remaining balance may be charged against local funds, subject to the same accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum to all concerned is desired.

MARIA INES C. ASUNCION

Director IV
Regional Director

CLMD/emv
05/20/2026