



7 and 8, 2026 (Saturday and Sunday), in accordance with applicable Civil Service Commission rules and regulations.

5. All participants and support personnel shall secure the necessary documentation, including but not limited to Certificates of Participation and Appearance, attendance records, and accomplishment reports, to facilitate the processing of service credits and CTOs.

6. Schools Division Offices shall ensure that all eligible participants and personnel under their supervision are informed of this provision and are assisted in the proper documentation and filing of service credits or CTOs.

7. For immediate and wide dissemination.

MARIA INES C. ASUNCION

Director IV
Regional Director



CLMD/rjy
03/04/2026