



Republic of the Philippines
Department of Education
CARAGA REGION

DEPARTMENT OF EDUCATION
RECORDS UNIT, REGIONAL OFFICE-CARAGA
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DECEMBER 4, 2025

REGIONAL MEMORANDUM
CLMD – 2025 – 1324

To: Schools Division Superintendents) Division of Bayugan City
All Others Concerned) Division of Surigao City

ORIENTATION WORKSHOP ON THE DATA COLLECTION PROCESSES AND
FIELDWORK FOR THE NATIONAL ALS RESEARCH STUDY

1. Pursuant to the Department of Education Memorandum DM-LS-2025-181, the Bureau of Alternative Education – Program Management and System Development Division (BAE-PMSDD) will conduct the **Orientation Workshop on the Data Collection Processes and Fieldwork for the National ALS Research Study** on December 9-11, 2025 at Baguio Teachers' Camp, Baguio City.

2. **Participants** (required to bring laptops, chargers, and extension cords):

Name	Position	SDO
Joana Grace M. Garzon	EPSA	Bayugan City
Hermiette F. Lerog	EPS – ALS Focal Person	Surigao City

3. Travel expenses, including airfare, per diem, and other incidental costs, will be charged to the FLO-ALS PSF, which is directly released to the Regional Office and subsequently downloaded to the respective SDOs, subject to the standard accounting and auditing rules and regulations.

4. For additional information, please see the attached Memorandum.

5. For inquiries, please contact Josephine Chonie M. Obseñares, EPS, Regional ALS Focal Person, at josephinechonie.obsenares@deped.gov.ph.

6. Immediate dissemination of this Memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

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signed by
Asuncion
Maria Ines
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Date:
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CLMD/jcmo
12/4/2025



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2025-12-21825





Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM

DM-LS-2025-181

TO : REGIONAL DIRECTORS

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-In-Charge
Office of the Undersecretary for Learning Systems *John*

SUBJECT : **ORIENTATION WORKSHOP ON THE DATA COLLECTION PROCESSES AND FIELDWORK FOR THE NATIONAL ALS RESEARCH STUDY**

DATE : DEC 03 2025

The Bureau of Alternative Education – Program Management and System Development Division (BAE-PMSDD) will conduct the **Orientation Workshop on the Data Collection Processes and Fieldwork for the National ALS Research Study** on **December 09-11, 2025** at **Baguio Teachers' Camp, Baguio City**.

In this regard, this Office requests the participation of the identified personnel from each region in this activity. Please see *Attachment 1* for the list of participants and *Attachment 2* for the Indicative Program of Activities.

Board and lodging and expenses for supplies and materials will be charged to the Fiscal Year (FY) 2025 FLO Current Funds (AC-25-BAE-PMSDD-FLO-2-040) while travel and other incidental expenses will be charged to the funds comprehensively released to the Regional Offices per DM-CT-2025-039 titled "*Fiscal Year 2025 Alternative Learning System Funds Directly Released to the Regional Offices*," and will be paid in full upon submission of the travel documents, subject to the usual accounting and auditing rules and regulations.

The downloading of funds to the participants' respective Schools Division Offices is highly encouraged when deemed necessary and applicable. In cases where the downloaded funds are not sufficient to cover the actual expenses incurred, the Program Support Fund (PSF) FY 2025 or local funds will be utilized to augment the reimbursement of said expenses. The first meal to be served will be breakfast on Day 1 (December 9, 2025), and the last meal will be dinner on Day 3 (December 11, 2025).

For queries or clarifications, please contact **Mr. Pepito C. Ventura**, Senior Education Program Specialist of BAE-PMSDD through email at pepito.ventura@deped.gov.ph or bae.pmsdd@deped.gov.ph.

Immediate dissemination of this Memorandum is directed.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Operations



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Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

ACTIVITY MATRIX

**Orientation Workshop on the Data Collection Processes and Fieldwork
for the National ALS Research Studies**

TIME	December 09, 2025 (Tuesday)	December 10, 2025 (Wednesday)	December 11, 2025 (Thursday)
7:00-8:00	Arrival and Billeting of Participants	Breakfast and Registration	
8:00-8:15		Management of Learning	
8:15-9:00		Continuation: Plenary Session 1: Data Collection Process Demonstration/ Presenting how to use the Data Gathering Tool/s (Resource Speaker)	Plenary Session 3: Utilization of Qualitative and Quantitative Applications (Resource Speaker)
9:00-10:00			
10:00-10:10		HEALTH BREAK	
10:10-11:00		Workshop 1: Familiarize with the Developed Data Gathering Tools	
11:00-12:00			
12:00-1:00	LUNCH		
1:00-2:00	OPENING PROGRAM *National Anthem *Prayer *DepEd Quality Policy *Acknowledgment of Participants: *Welcome Remarks: *Message: *Statement of Purpose and *Presentation of Mechanics: Rationale and Overview of the Workshop Photo Opportunity	Continuation of Workshop 1	Orientation on how to accomplish the Reports and process in submitting the collected data
2:00-3:00		HEALTH BREAK	
3:00-3:10		Plenary Session 2: Discuss the use of technology in data collection (Resource Speaker)	CLOSING PROGRAM *Nationalistic Song *Prayer *Insights and Impressions *Message *Awarding of Certificates *Ways Forward *Closing Remarks
3:10-4:00			
4:00-5:00			
Expected Outputs	Participants were given the overview and purpose of the activity	Finalized Data Gathering Tools	Capacitated ALS Implementers on the Process of Data Collection and Fieldwork for the National ALS Research Studies
Officer of the Day	Pepito C. Ventura	Clodualdo R. Rivadulla	Maria Cristina N. Marquez