



Republic of the Philippines
Department of Education
CARAGA REGION

NOVEMBER 7, 2025

REGIONAL MEMORANDUM
CLMD – 2025 – 1185

To: Schools Division Superintendents) Division of Cabadbaran City

All Others Concerned

**WORKSHOP ON THE VALIDATION OF PROPOSED POLICY GUIDELINES ON
THE ESTABLISHMENT OF LEARNING ENVIRONMENT IN ALTERNATIVE
LEARNING SYSTEM (ALS)**

1. In relation to DepEd Memorandum DM-LS-2025-104, the Bureau of Alternative Education Policy and Quality Assurance Division (BAE-PQAD) will conduct a Workshop on the Validation of Proposed Policy Guidelines on the Establishment of Learning Environment in Alternative Learning System (ALS) on November 19-21, 2025, at NEAP NCR, #15 Cepeda St., Brgy. Conception 1, Marikina City.

2. Participants listed below are required to bring their laptops, extension cords, and any pertinent reading materials to the workshop:

Name	Position	Office
Elmer Hindap, Jr.	EPSA	SDO-Cabadbaran City
Josephine Chonie M. Obsenares	EPS	Regional Office

3. Travel expenses, including airfare, per diem, and other incidental costs, will be charged to the FLO-ALS PSF, which is directly released to the Regional Office and subsequently downloaded to the respective SDOs, subject to the standard accounting and auditing rules and regulations.

4. For additional information, please see the attached Memorandum.

5. For inquiries, please contact Josephine Chonie M. Obsenares, EPS, Regional ALS Focal Person at josephinechonie.obsenares@deped.gov.ph.

6. Immediate dissemination of and compliance with this Memorandum is desired.


MARIA INES C. ASUNCION
Director IV
Regional Director

Encls.: As stated

Reference: Memorandum (DM-LS-2025-104)

To be indicated in the Perpetual Index
under the following subjects:

ALTERNATIVE LEARNING SYSTEM POLICY WORKSHOP

CLMD/jcmo
11/4/2025



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Republic of the Philippines
Department of Education
BUREAU OF ALTERNATIVE EDUCATION

**DM-LS-2025-104 | Attendance at the Workshop on the Validation of
Proposed Policy Guidelines on the Establishment of Learning Environment
in Alternative Learning System**

ADMINISTRATIVE NOTE

Venue	National Educators Academy of the Philippines – National Capital Region (NEAP-NCR), #15 Cepeda St., Brgy. Concepcion 1, Marikina City																											
Date of Conduct	November 19-21, 2025																											
Registration and Accommodation	1. Registration will start at 08:00 am on November 19, 2025. 2. Opening Program will start at 11:00 a.m on November 19, 2025. 3. The standard check-in time is at 02:00 p.m. on November 19, 2025, and the check-out time is at 12:00 noon on November 21, 2025. 4. Participants will only be accommodated on the duration of the activity.																											
Dress Code	Smart Casual Attire																											
Meals	<table><tr><td>Meals</td><td>Nov. 19</td><td>Nov. 20</td><td>Nov. 21</td></tr><tr><td>Breakfast</td><td>/</td><td>/</td><td>/</td></tr><tr><td>AM Snacks</td><td>/</td><td>/</td><td>/</td></tr><tr><td>Lunch</td><td>/</td><td>/</td><td>/</td></tr><tr><td>PM Snacks</td><td>/</td><td>/</td><td>/</td></tr><tr><td>Dinner</td><td>/</td><td>/</td><td>/</td></tr></table>				Meals	Nov. 19	Nov. 20	Nov. 21	Breakfast	/	/	/	AM Snacks	/	/	/	Lunch	/	/	/	PM Snacks	/	/	/	Dinner	/	/	/
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Dinner	/	/	/																									
Other Reminders	1. For confirmation of attendance and administrative preparation, identified participants are requested to accomplish the online registration form on or before November 10, 2025 through this link: https://tinyurl.com/validationLE 2. In the event that the identified participants are unable to attend the workshop, a replacement may be sent, provided that it is supported by an official endorsement letter. 3. All participants are also requested to bring laptops and extension cords.																											


MARLETTE R. ALMAYDA
Director IV
Bureau of Alternative Education



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM

DM-LS-2025-104

TO : REGIONAL DIRECTORS
REGIONAL ALS FOCAL PERSONS

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : ATTENDANCE AT THE WORKSHOP ON THE VALIDATION
OF PROPOSED POLICY GUIDELINES ON THE
ESTABLISHMENT OF LEARNING ENVIRONMENT IN
ALTERNATIVE LEARNING SYSTEM (ALS)

DATE : September 29, 2025

The Bureau of Alternative Education – Policy and Quality Assurance Division (BAE-PQAD) will conduct the *Workshop on the Validation of Proposed Policy Guidelines on the Establishment of Learning Environment in Alternative Learning System (ALS)* on **November 19-21, 2025** in the National Capital Region (NCR). The exact venue will be announced through an administrative note.

The activity aims to validate the aforementioned draft policy through consultation.

For confirmation of attendance and administrative preparation, participants to be identified by the Regional Office (*see Attachment No. 1 for allocation per region*) are requested to **accomplish the online registration form on or before November 12, 2025**, through this link <https://tinyurl.com/validationLE>. All participants are also requested to bring their laptops and extension cords.

The travel expenses, airfare, per diem, and other miscellaneous expenses of participants shall be charged against the funds directly released to the Regional Offices subject to the usual accounting and auditing rules and regulations.

Please refer to Attachment No. 2 for a copy of the Indicative Program of Activities.

Should there be clarifications and/or queries, you may contact Michelle C. Mejia, Senior Education Program Specialist of the Bureau of Alternative Education - Policy and Quality Assurance Division, via email at michelle.mejia01@deped.gov.ph.

Thank you very much.

Copy furnished:

MALCOLM S. GARMA
Undersecretary for Operations



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Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Attachment No. 2 to DM-LS-2025-104

INDICATIVE PROGRAM OF ACTIVITIES

**Workshop on the Validation of Proposed Policy Guidelines on the
 Establishment of Learning Environment in Alternative Learning System (ALS)**
November 19-21, 2025, National Capital Region

Time	Day 1	Day 2	Day 3
08:00-08:30 am	Arrival and Registration	MOL	MOL
08:30-09:00 am		Cont. Provision of inputs to the draft policy	Cont. Revision of the draft policy based on the presentation
09:00-10:00 am			
10:00-11:00 am			
11:00-12:00 am	Opening Program/ Groupings		
12:00-01:00 pm	Lunch	Lunch	Lunch
01:00-02:00 pm	Presentation of problem tree and overview of the draft policy	Presentation of outputs	Presentation of the revised draft
02:00-03:00 pm	Provision of inputs to the draft policy		
03:00-03:15 pm	Break	Break	Break
03:00-04:00 pm	Cont. Provision of inputs to the draft policy	Revision of the draft policy based on the presentation	Closing Program
04:00-04:45 pm			
04:45-05:00 pm	Wrap-up	Wrap-up	
Officer of the Day	Michelle Bautista	Michelle Mejia	Judy Mendoza