



Republic of the Philippines
Department of Education
 CARAGA REGION

OCTOBER 23, 2025

REGIONAL MEMORANDUM
 CLMD – 2025 – 1129

To: Schools Division Superintendents) Division of Agusan del Norte
) Division of Bayugan City
) Division of Surigao City
) Division of Surigao del Sur

All Others Concerned

**PARTICIPATION IN THE WORKSHOPS ON THE DEVELOPMENT,
 VALIDATION, AND FINALIZATION OF RESOURCE PACKAGES
 ON SPECIAL NEEDS EDUCATION FOR THE SCHOOL
 HEADS DEVELOPMENT PROGRAM**

1. In line with the Department of Education's (DepEd) Five-Point Reform Agenda on ensuring an enabling learning environment through the improvement of teacher quality to address the diverse educational needs of learners with disabilities, the Learning Systems Strand, through the Bureau of Learning Delivery - Student Inclusion Division (BLD-SID) shall be attended by the following participants listed below:

No	Name	Division	Activity	Date	Venue
1	Edison G. Lafuente	Agusan del Norte	Workshop on the Development of Resource Packages on Special Needs Education for the School Heads Development Program	October 27-29 2025	DepEd Teachers Camp Nueva Vizcaya, Region II
2	Artha Ophelia Yparraguirre	Surigao del Sur			
1	Fidel L. Verceles	Bayugan City	Workshop on the Validation of Resource Packages on Special Needs Education for the School Head Development Program	November 13-15, 2025	DepEd Eco-Tech, Cebu, Region VII
2	Marnelli R. Esmenda	Surigao City			
1	Edison G. Lafuente	Agusan del Norte	Workshop on the Finalization of Resource Packages on Special Needs Education for the School Head Development Program	November 25-27, 2025	NEAP General Santos City, Region XII
2	Artha Ophelia Yparraguirre	Surigao del Sur			

2. These activities aim to:
- develop enriched training materials to be integrated across all

- School Heads Development Program (SHDP) modules;
- b. build the capacity of school heads to effectively implement inclusive education, with particular emphasis on supporting learners with disabilities; and
 - c. equip school heads with the knowledge and skills necessary to meet the diverse learning needs of all learners.
3. See attached Memorandum DM-LS-2025-112 for more information.
4. Immediate dissemination of this memorandum is desired.

MARIA INES C. ASUNCION
Director IV
Regional Director

Encl.: None

Reference: Memorandum DM-LS-2025-112

To be indicated in the Perpetual Index
under the following subjects:

PROGRAM

SPECIAL EDUCATION

WORKSHOPS

CLMD/enc
10/21/2025



Republic of the Philippines
Department of Education
OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

MEMORANDUM

DM-LS-2025-116

TO : ALL REGIONAL DIRECTORS

FROM : *Carmela C. Oracion*
CARMELA C. ORACION
Assistant Secretary
Officer-in-Charge
Office of the Undersecretary for Learning Systems

SUBJECT : PARTICIPATION IN THE WORKSHOPS ON THE DEVELOPMENT, VALIDATION, AND FINALIZATION OF RESOURCE PACKAGES ON SPECIAL NEEDS EDUCATION FOR THE SCHOOL HEADS DEVELOPMENT PROGRAM

DATE : September 30, 2025

In line with the Department of Education's (DepEd) Five-Point Reform Agenda on ensuring an enabling learning environment through the improvement of teacher quality to address the diverse educational needs of learners with disabilities, the Learning Systems Strand, through the Bureau of Learning Delivery – Student Inclusion Division (BLD-SID) will conduct the following activities:

Activity	Date	Venue
Workshop on the Development of Resource Packages on Special Needs Education for the School Heads Development Program	October 27-29, 2025	DepEd Teachers Camp Nueva Vizcaya, Region II
Workshop on the Validation of Resource Packages on Special Needs Education for the School Head Development Program	November 13-15, 2025	DepEd Eco Tech, Cebu, Region VII
Workshop on the Finalization of Resource Packages on Special Needs Education for the School Head Development Program	November 25-27, 2025	NEAP General Santos City, Region XII

These activities aim to:

- develop enriched training materials to be integrated across all School Heads Development Program (SHDP) modules;
- build the capacity of school heads to effectively implement inclusive education, with particular emphasis on supporting learners with disabilities; and
- equip school heads with the knowledge and skills necessary to meet the diverse learning needs of all learners.



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OFFICE OF THE UNDERSECRETARY FOR LEARNING SYSTEMS

Target participants are **Education Program Supervisors, Special Needs Education (SNED) Teachers, or School Heads**. Each Regional Office, through the Curriculum and Learning Management Division (CLMD), is requested to identify **two (2) participants** for both the Development and Finalization phases, and another **two (2) participants** for the Validation phase. The same set of participants shall take part in the Development and Finalization phases to ensure continuity in crafting the materials, while a different set shall be engaged in the Validation phase to provide constructive feedback on the materials for further improvement.

Each Regional SNED Focal Person shall submit the list of identified participants, duly approved by the Regional Director, to the BLD-SID through email at bld.sid@deped.gov.ph, and ensure their online registration on or before October 23, 2025 (See *Enclosure 1: List of Participants and Criteria for the Selection of Participants*).

Participants are expected to bring their own laptop, extension cord, and pocket Wi-Fi; wear business attire; and attend all sessions (See *Enclosure 2: Indicative Program of Activities*). For information regarding the dates of registration, and first and last meal of the activities, please refer to *Enclosure 3: Registration and Meal Schedule*.

Board and lodging and travel expenses shall be charged against 2025 SNED Current Funds, subject to the usual government accounting and auditing procedures. All travel expenses shall be downloaded to the respective regions of the participants. Should transportation expenses exceed the downloaded funds, remaining expenses shall be charged against any available local funds.

For inquiries or concerns, please contact the BLD-SID, attention Mr. John Michael C. Jalayajay, Supervising Education Program Specialist, through email at bld.sid@deped.gov.ph.

Immediate dissemination of this memorandum is desired.

Copy furnished:

OFFICE OF THE SECRETARY

MALCOLM S. GARMA

Undersecretary for Operations